

March 30th, 2016

**Notice Of Meeting**

You are requested to attend a Meeting of the

Mid and East Antrim Audit and Scrutiny Committee

to be held on **Thursday, 24th March 2016 at 7:00 pm** in **Council Chamber, Carrickfergus Town Hall, Carrickfergus.**

Yours sincerely



Anne Donaghy,  
Chief Executive, Mid and East Antrim Borough Council.

# Agenda

**1 NOTICE OF MEETING**

**2 APOLOGIES**

**3 DECLARATIONS OF INTEREST**

Members and Officers are invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they may have in respect of items on this Agenda.

**4 CONSULTATIONS**

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*Meeting in Reserved Matters*

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**5 ITEMS FOR CONSIDERATION/DECISION**

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**5.1 Northern Ireland Audit Office Strategy - Report Circulated (23.03.16)**

*Anne Donaghy 160316.pdf*

*Page 1*

*Mid and East Antrim Audit strategy 2015-16.pdf*

*Page 2*

**5.2 Update on Internal Audit**

**a. Summary Report to Audit and Scrutiny Committee -Report Circulated (22.03.16)**

*Summary report to the ASC - 24 March 2016 to Council.pdf*

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**b. Review of Procurement and Contract Management - Report Circulated (22.03.16)**

**c. Review of Policies and Procedures - Health and Safety - Report Circulated (22.03.16)**

*Review of Policies and Procedures - Health and Safety.pdf*

Page 41

**d. Review of Planning - Report Circulated (22.03.16)**

*MEA 201515 Review of Planning Final.pdf*

Page 58

**e. Follow Up Report - Report Circulated (22.03.16)**

*MEA 201516 Follow Up review Final.pdf*

Page 69

**f. Draft Internal Audit Assurance Report - Report Circulated (22.03.16)**

*MEA Draft Internal Audit Annual Assurance report for ASC consideration.pdf*

Page 127

**g. Action Plan for ICT Function - Report Circulated (22.03.16)**

*MEA ICT Action Plan.pdf*

Page 134

**5.3 Risk Management**

**a) Corporate Risk Register - Report Circulated (23.03.16)**

*Corporate Risk Register Update Report.pdf*

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*Corporate Risk Register - March 2016 - Detail.pdf*

Page 144

**b) Service Risk Registers -Report Circulated (23.03.16)**

*Service Risk Register Update Report.pdf*

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**6 UPDATE FOR MEMBERS**

6.1	<b>Update on Legacy Issues</b>	
a)	<b>Update on other legacy issues - Reports circulated (24.03.16)</b>	
	<i><u>AS Legacy Report 24 March 2016.pdf</u></i>	Page 175
	<i><u>Annex A.pdf</u></i>	Page 179
b)	<b>Investigation into certain payments made to Staff at the Legacy Larne Borough Council - Reports circulated (24.03.16)</b>	
	<i><u>report to A&amp;S on Larne payments.pdf</u></i>	Page 184
	<i><u>MEABC INVESTIGATION FINAL REPORT.pdf</u></i>	Page 196
6.2	<b>Valuation of Paintings held by Mid and East Antrim Borough Council - Report circulated</b>	
	<i><u>MEA Report - Policy and Resources Committee - March 2016 - Paintings.pdf</u></i>	Page 231
	<i><u>Mid and East Antrim Borough Council Paintings Valuation 2016.pdf</u></i>	Page 233
6.3	<b>Insurance Update - Report circulated</b>	
	<i><u>A&amp;S Council Insurance Update 24 March 2016.pdf</u></i>	Page 235
7	<b>INFORMATION AND NOTING - See Appendix</b>	
	<i><u>A &amp; S Appendix.pdf</u></i>	Page 238
	<i><u>Audit &amp; Scrutiny Committee - 25 January 2016.pdf</u></i>	Page 239