

April 4th, 2016

To Each Member of Council

**NOTICE OF MEETING**

You are requested to attend a Meeting of the

Mid and East Antrim Borough Council

to be held on Monday, 4th April 2016 at 7:00 pm in The Council Chamber, The Braid, 1 - 29  
Bridge Street, Ballymena.

Yours sincerely



Anne Donaghy,  
Chief Executive, Mid and East Antrim Borough Council.

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they may have in respect of items on this Agenda.

## 4 MINUTES OF PREVIOUS COUNCIL AND COMMITTEE MEETINGS

### 4.1 Minutes of Council Meeting held on 7 March 2016 - circulated

[16 03 07 FC Mins Draft II.pdf](#)

Page 1

### 4.2 Minutes of Reconvened Council Meeting held on 8 March 2016 - circulated

[MEA08.03.16Bmena RECONVENED.pdf](#)

Page 33

### 4.3 Minutes of Operational Committee held on 14 March 2016 - circulated (30.03.16)

[Operational Committee - 14 March 2016.pdf](#)

Page 53

### 4.4 Minutes of Community Planning Committee held on 15 March 2016 - circulated

[Community Planning Committee Meeting - 15 March 2016.pdf](#)

Page 68

### 4.5 Minutes of Economic Growth & Development Committee held on 21 March 2016 - Circulated (01.04.16)

**4.6 Minutes of Policy & Resources Committee held on 22 March 2016 - Circulated (01.04.16)**

Policy & Resources 22.03.16.pdf

Page 98

**4.7 Minutes of Audit & Scrutiny Committee held on 24 March 2016 - circulated (31.03.16)**

MEA Audit Scrutiny Committee - 24 March 2016.pdf

Page 120

**5 MINISTERIAL VISITS/DEPARTMENTAL MEETINGS/DEPUTATIONS**

**5.1 Executive Meeting in the Mid and East Antrim Borough - letter circulated**

ExecutiveMtg in MEA.pdf

Page 129

**5.2 Coastal Management Forum meeting hosted by DOE in The Braid, Ballymena on 21 March 2016, attended by Minister for the Environment, Mark Durkin, MLA and Junior Minister, Michelle McIlveen, MLA - Report circulated**

Coastal Management Forum with Ministers.pdf

Page 130

Coastal Management - Shifting Shores Seminar Report Feb 2016 Attachment.pdf

Page 132

**5.3 Visit by Minister for Enterprise, Trade and Investment, Jonathan Bell, to confer World Host Village Status on Glenarm on 22 March 2016 - Report circulated.**

World Host Glenarm.pdf

Page 198

**5.4 Visit by Minister for Finance and Personnel, Mervyn Storey, attended Ballymena 2016 Millennium Volunteers Awards Ceremony in The Braid on 23 March 2016**



- 6.1 **Ballymena Courthouse - Update - Report circulated**  
*Courthouse report - April 2016.pdf* Page 200
- 6.2 **Electoral Office Change Programme - letter circulated**  
*Electoral Office Change Programme.pdf* Page 202
- 7 **FINANCIAL AND ADMINISTRATIVE MATTERS**
- 7.1 **Approval of Financial Expenditure**  
Ald R Cherry, Chair of Audit & Scrutiny Committee to present.
- 7.2 **Schedule of meetings - July to December 2016 - circulated**  
*Schedule of MEA Meetings July - December 2016.pdf* Page 204
- 7.3 **Purdah - Briefing Note circulated**  
*Purdah - Assembly Elections 2016 - issued 09.03.16.pdf* Page 205
- 7.4 **Moving the Capital Plan Forward - Report circulated (30.03.16)**  
*Capital projects report SC.pdf* Page 208  
*Appendix 1.pdf* Page 213  
*Appendix b.pdf* Page 214  
*Appendix c.pdf* Page 215  
*Appendix d.pdf* Page 216  
*Model - Capital Schemes.pdf* Page 217
- 7.5 **Standing Orders Training Workshop on 7 April 2016**
- 8 **ITEMS FOR DECISION**
- 8.1 **On The Brink - 1916: Impact and Legacy Exhibition -  
Community Expression of Interest Form - Report circulated**

[On the Brink 1916 Report.pdf](#) Page 218

[On the Brink 1916 Impact & Legacy Community Expression of Interest Form Attachment.pdf](#) Page 220

[On The Brink Flyer Attachment.pdf](#) Page 225

## 8.2 Mid and East Antrim Somme Commemorations - Report circulated

[Somme report to Council April 2016.pdf](#) Page 227

[LK - Somme Centenary Festival of Remembrance Steering Group Terms of Ref.pdf](#) Page 230

## 8.3 Governance and Financial Model for The Gobbins - Report circulated

[report to FC on Gobbins governance.pdf](#) Page 232

[App1 summary of reccs 181114.pdf](#) Page 235

[App 2 ToR - Gobbins Steering Group \(Jan 16\).pdf](#) Page 237

## 8.4 HM The Queen's 90th Birthday - Report circulated

[Queen's 90th - April Council report.pdf](#) Page 239

## 8.5 NILGA New Burdens Doctrine - Supporting Practical Application in NI - Report circulated

[NILGA governing report.pdf](#) Page 242

[NILGA New Burdens Doctrine.pdf](#) Page 245

## 9 UPDATES FOR MEMBERS

### 9.1 Requests to use Council facilities - Report circulated

[Requests to Use Council Premises Report.pdf](#) Page 251

### 9.2 Update on Notice of Motion deferred from March 2016 Reconvened Council meeting

### 9.3 arc21 Residual Waste Treatment Project - Report circulated

**9.4 2016 Circuit of Ireland Rally - Report circulated**

[Circuit of Ireland Report.pdf](#)

Page 256

[Circuit of Ireland Attachment.pdf](#)

Page 259

**9.5 Update on Manufacturing Taskforce - Report circulated**

[Manufacturing Taskforce Rpt.pdf](#)

Page 261

[MinisterSocialDevelopmentManufacturing.pdf](#)

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**10 CORRESPONDENCE**

**10.1 Annual Membership of the National Association of Councillors (NI Region) for April 2016 to March 2017 - Invoice circulated**

[NAC NI Region Annual Membership.pdf](#)

Page 266

**10.2 NILGA Press Release - Translink Ulster in Bloom Awards - circulated**

[NILGAUlster in Bloom.pdf](#)

Page 267

**10.3 World Autism Awareness Day - Saturday 2 April 2016 - Letter circulated**

Retrospective approval sought re: Lighting up The Braid in blue

[WorldAutismDay.pdf](#)

Page 273

**10.4 NI Public Service Ombudsman - Letter circulated (additional item 31.03.16)**

[NIPSO.pdf](#)

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**11 INVITATIONS**

- 11.1 **Policy Forum for NI Keynote Seminar - Housing in NI: Meeting Market Demand and Reforming the Social Housing Sector - 14 September 2016 - details circulated**
- [Policy Forum for NI Housing in NI.pdf](#)* Page 277
- 11.2 **National Association of Councillors' Training and Development Seminar - 'Health & Social Care - The Crisis in Funding' to be held from 8 to 10 April 2016 in Scarborough - Letter circulated.**
- [NACScarboroughWkd.pdf](#)* Page 278
- 11.3 **All Saints Boxing Club Annual Gala Boxing and Dinner Evening - Leighinmohr Hotel, Ballymena on 16 April 2016 - Report circulated.**
- [All Saints Boxing Club Rpt.pdf](#)* Page 280
- [AllSaintsBoxingClubLetter.pdf](#)* Page 282
- [CHECKLIST All Saints Boxing Club.pdf](#)* Page 283
- 11.4 **Tourism NI Annual Awards Ceremony - Report circulated**
- [Annual Tourism NI Award Ceremony.pdf](#)* Page 285
- 11.5 **SuperCup NI 2016 (formerly the Milk Cup) - Finals Day 29 July 2016**
- Correspondence offering Council two complimentary tables for 10 in the VIP Hospitality Suite on Finals Day of the SuperCup NI 2016 on Friday 29 July at Ballymena Showgrounds. A preferential discounted rate of £585.00 for an additional table of 10 was available if Council wished to book a further table - Circulated.
- [SuperCupNI 2016.pdf](#)* Page 287
- [SuperCupNI VIP 2016.pdf](#)* Page 288
- 11.6 **iESE and Open Forum - 'From Surviving to Thriving' - 26 April 2016 in Manchester Conference Centre - details circulated.**
- [iese and Open Forum.pdf](#)* Page 289



**11.7 Mid and East Antrim Stand at Balmoral Show - Verbal update (additional item 31.03.16)**

**12 ITEMS/CORRESPONDENCE FOR NOTING - See Appendix.**

<u><a href="#">Appendix.pdf</a></u>	Page 293
<u><a href="#">Planning Feb2016 (Ratified).pdf</a></u>	Page 294
<u><a href="#">NILGA Press Release - Attacks in Brussels Condemned.pdf</a></u>	Page 313
<u><a href="#">Letter-BCC-Woodburn.pdf</a></u>	Page 316

**13 TABLED QUESTIONS**

**13.1 Tabled Question in the name of Cllr P Reid (25.03.16)**

"When will MinutePad be fully functional for elected Members? Many elected Members are still experiencing issues with iPads."

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*Closed Council - In accordance with Council policy, members of the press will not be in attendance for this section of the Meeting.*

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**14 UPDATES FOR MEMBERS**

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**14.1 Update on St Patrick's Barracks - Report circulated (04.04.16)**

<u><a href="#">St Patrick's Barracks.pdf</a></u>	Page 318
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**14.2 The Gobbins - Update - Report circulated.**

<u><a href="#">Gobbins Update report to April FC 040416.pdf</a></u>	Page 320
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**14.3 Memorial erected in Carnlough - Verbal update by Chief Executive (additional item 31.03.16)**

**15 LEGAL AND CONFIDENTIAL MATTERS**

- 15.1 **Carrickfergus Castle - Report circulated**  
*Carrickfergus Castle.pdf* Page 323
- 15.2 **Proposed Judicial Review re: Woodburn Forest - Report circulated.**  
*Woodburn Rpt.pdf* Page 325  
*Pre-Action Letter MEADC Woodburn Forest 21-3-16.pdf* Page 327  
*Letter to Mid East Antrim Cncl - Infrastrata 16-3-16.pdf* Page 338

16 **STAFFING ISSUES**

- 16.1 **Policy, Research and External Affairs Interim Proposal - Report circulated.**  
*staffing matters - interim proposal.pdf* Page 341

17 **SEALING**

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*Open Council*

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18 **OPEN COUNCIL**