

August 19th, 2016

Notice Of Meeting

You are requested to attend a Meeting of the

Mid and East Antrim Audit and Scrutiny Committee

to be held on **Monday, 22nd August 2016 at 7:00 pm** in **The Council Chamber, Town Hall, Carrickfergus.**

Yours sincerely



Anne Donaghy,
Chief Executive, Mid and East Antrim Borough Council.

Agenda

1 NOTICE OF MEETING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

Meeting in Reserved Matters

4 ITEMS FOR CONSIDERATION AND DECISION

4.1 Chief Executives' Forum Seminar - Public Accountability and Governance for Audit & Risk Assurance Committees - circulated

[Public Accountability for Audit and Risk Assurance Committees.pdf](#)

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4.2 Chief Executives' Forum Seminar - Public Accountability and Governance for Senior Managers - circulated

[Public Accountability and Governance for Senior Managers.pdf](#)

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5 UPDATES FOR MEMBERS

5.1 Performance Improvement Plan Progress Report - October 2015 to March 2016 - report circulated (19.08.16)

[Performance Improvement Plan covering report.pdf](#)

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[Performance Improvement Plan 15-16 six month progress report.pdf](#)

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5.2	Update on the ongoing Audit of 2016/17 Performance Improvement Plan by NI Audit Office - report circulated (19.08.16)	<u>Update to Audit Scrutiny Committee on audit of 2016-17 Performance Improvment Plan.pdf</u>	Page 17
5.3	Risk Management - Service Risk Registers for Community Planning and Development - report circulated (18.08.16)	<u>Report on Community Planning and Development Service Risk Registers Update.pdf</u>	Page 19
		<u>CP Risk Register (JP 12.8.16).pdf</u>	Page 23
		<u>Service Risk Register GR PCSP (JP 12 8 16)(2).pdf</u>	Page 32
		<u>Draft Community Centres Service Risk Register (JP 12.8.16)(2).pdf</u>	Page 43
5.4	Treasury Management - Annual Outturn Report 2015/16 - report circulated	<u>Report on Treasury Management Outturn.pdf</u>	Page 50
		<u>MEA Treasury Management Policy 2015_16 FINAL.pdf</u>	Page 52
		<u>Mid and East Antrim Annual_Treasury_Outturn_Report_2015-16 v5 12 Aug 16.pdf</u>	Page 67
5.5	Prompt Payment Performance Update - report circulated	<u>Prompt Payment Performance Update - Aug 2016.pdf</u>	Page 80
		<u>LG 17 2013 Further Guidance on Prompt Payment Policy for District Councils.pdf</u>	Page 82
		<u>Prompt Payment Info 2015-16 full year.pdf</u>	Page 86
		<u>Prompt Payment Info 2016-17 Q1.pdf</u>	Page 87
6	ITEMS FOR INFORMATION AND NOTING - See Appendix	<u>A & S Appendix.pdf</u>	Page 88
		<u>MEA Audit Scrutiny Committee - 27 June 2016.pdf</u>	Page 89