



May 11th, 2016

To Each Member of Committee

NOTICE OF MEETING

You are requested to attend a

Mid and East Antrim Policy and Resources Committee Meeting

to be held on Tuesday, 17th May 2016 at 7:00 pm in The Council Chamber,
Smiley Buildings, Larne .

Yours sincerely

A handwritten signature in black ink that reads 'Anne Donaghy'.

Anne Donaghy,
Chief Executive, Mid and East Antrim Borough Council.

Agenda

1 NOTICE OF MEETING


2 APOLOGIES

3 DECLARATIONS OF INTEREST


Members and Officers are invited to declare any pecuniary and non-pecuniary interests (including gifts and hospitality) they may have in respect of items on this Agenda.

4 CONSULTATIONS

4.1 Consultations Register - Circulated

 *Consultation Register Summary Report (May) 09 05 16.pdf*

4.2 Consultation on the Review of Rate Liability in the Domestic Rental Sector - Report circulated

 *Review of rate liability domestic rental sector rept response 06 05 16.pdf*



Appendix 1 - Landlord Consultation Paper - March 2016 - with post publication adjustment to page 16.pdf

5 ITEMS FOR CONSIDERATION / DECISION

5.1 Review of Committee Structure - Report circulated


 *Committee Review covering report.pdf*


 *Appendix 1 - Committee Review Report.pdf*

5.2 Proposal for Development of a Property Asset Management Strategy for Mid and East Antrim Borough Council - Report circulated

 *Proposal for Development of Assets Management Strategy 17.5.16.pdf*

5.3 Dignity and Respect at Work Policy - Report circulated

 *Report on Dignity at Work Policy.docx.pdf*


 *Dignity Respect at Work Policy and Procedure.pdf*


5-4 Armed Forces Day Flag - Report circulated.


 *Armed Forces Day.pdf*

6 UPDATES FOR MEMBERS**6.1 Business Plans for various Council Services - Report circulated**


 *Business Plans - P&R.pdf*


 *App 1 -Finance Business Plan Feb 2016.pdf*

 *App 2 - ICT Procurement and Support Serv Business Plan Mar 2016.pdf*

 *App 3 -Facilities and Assets Main Bus Plan 2016-17.pdf*


 *app 4 - HRHS Business Plan - March 16.pdf*

 *app 5 - Comms Business Plan Feb 2016.pdf*


 *App 6 - Chief Executive's Department.docx.pdf*

6.2 Grants Support Scheme - SMT Approvals - Report circulated


 *Applications Summary Report PR Committee May 2016 - Update.pdf*


 *Grants Summary for Noting May 16.pdf*

6.3 Grants Support Scheme - HM the Queen's 90th Birthday Celebrations - Report circulated


 *Grants Support Scheme - HM The Queen's 90th Birthday Celebrations.pdf*

7 TABLED QUESTIONS**8 ITEMS FOR INFORMATION AND NOTING - See Appendix**

 *Appendix.pdf*

 *P&R Mins April 16.pdf*

 *Local Government Circular - Updated Consolidated Councillors Allowances Circular.pdf*

 *Queries on Local Government Circular LG 04 15 email from Jeff Glass, DOE.pdf*

Reserved Matters - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.

9 ITEMS FOR CONSIDERATION / DECISION (Continued)


9.1 Departmental Structure Proposals - Report circulated


(i) Human Resources and Organisational Development


(ii) ICT, Procurement and Support Services


(iii) Policy, Research and External Affairs

 *PR Structure Summary Report.pdf*

 *Appendix 1 Staffing Structures Development Process.pdf*


 *Appendix 2 HR & H&S Structure Report.pdf*

 *Appendix 3 ICT Procurement and Support Services.pdf*

 *Appendix 4 Policy, Research + External Affairs.pdf*

9.2 Business Case - Specialist Surveys and Strategic Options Appraisal for Seven Towers Leisure Centre, Ballymena - Report circulated


 *Report on STLC Business Case.pdf*

 *STLC Consultancy Business Case 6 May 2016.pdf*


9.3 Business Case - Operational Services - Report to follow.

9.4 Approval of Grants through the Grants Support Scheme - Report circulated

 *Applications Summary Report PR Committee May 2016 - For Approval.pdf*

 *Grants Summary for Approval May 16.pdf*

9.5 Approval of Contract Extension of Newspaper Advertisements of Public Notices Services - Report circulated

 *Approval of Contract Extension - Newspaper Advertisements.pdf*

9.6 Approval of Tenders - Report circulated


 *Approval of Tenders 17 May 2016.pdf*

9.7 Provisional APP Settlement 2015/16 - Update - Report circulated.

 *Provisional APP Settlement 2015-16.pdf*



 *Email from Kevin McGinn DOE.pdf*

 *De-Rating Monitoring - Council Data Tables.pdf*

 *Email from Laura Mooney LPS.pdf*

Open Committee
