|  |
| --- |
| **For Official Use Only**  **Postal / Counter / Email**  **Person making notice: Bride or Groom / Other**  **Person paying: Bride or Groom / Other**  **Date notice rcd \_\_\_\_\_\_\_\_\_\_\_by \_\_\_\_\_\_\_**  **Amount Paid £ cash / chq / card**  **Marriage Cert £ cash only** |

**ADDITIONAL INFORMATION REQUIRED for MARRIAGES**

**Day and Date of Marriage Time Place of Marriage**

|  |  |  |
| --- | --- | --- |
|  |  |  |

**Are the Bride and Groom Related to each other Yes / No** *(please circle)*

*If yes please state how: relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**GROOM’s Name**  **BRIDE’s Name**

|  |  |
| --- | --- |
|  |  |

**Groom’s Contact Numbers** **Bride’s** **Contact Numbers**

|  |  |
| --- | --- |
| Home Number: | Home Number: |
| Mobile: | Mobile: |
| Work: | Work: |

**Address after Marriage, if known**

|  |
| --- |
|  |
|  |

**Witness details:** *Usually Bestman & Bridesmaid but can be anyone 16 years old and over, also witnesses must be able to fully converse in English.*

|  |  |
| --- | --- |
| Name: | Name: |
| Address: | Address: |
|  |  |
| Postcode: | Postcode: |

**Officiant’s Details (For Religious Ceremonies only)**

|  |  |
| --- | --- |
| Name: | Denomination: |
| Address: | |
| Postcode: | |

|  |
| --- |
| **Please Note (For Religious Weddings Only)**  It is a legal requirement for the Schedule of Marriage Form to be collected **only** by the Bride or Groom before the ceremony on the date specified by the Registrar. There can be no exceptions. |

**Please turn over**

|  |  |  |  |
| --- | --- | --- | --- |
| **Please tick which option is applicable to your occupation:** | | | |
| **GROOM** | **TICK** | **BRIDE** | **TICK** |
| Employee |  | Employee |  |
| Self Employed |  | Self Employed |  |
| Unemployed |  | Unemployed |  |
| Looking after house/family |  | Looking after house/family |  |
| Permanently sick or disabled |  | Permanently sick or disabled |  |
| Independent means |  | Independent means |  |
| No previous Job |  | No previous job |  |
| Student |  | Student |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Please tick which option is applicable to you:** | | | |
| **GROOM** | **TICK** | **BRIDE** | **TICK** |
| Supervisor |  | Supervisor |  |
| Manager |  | Manager |  |
| Employee |  | Employee |  |
|  |  |  |  |
| **How many people work in your department** | | | |
| 1-24 |  | 1-24 |  |
| 25-499 |  | 25-499 |  |
| 500 + |  | 500 + |  |

**Ceremony Details (for Civil Registrar Ceremonies only) - Please note there will be no religious content permitted to a civil ceremony.**

|  |  |
| --- | --- |
| Number of guests: | Number of rings to be exchanged: 1 OR 2  Who is holding the wedding rings:  Option 1 OR 2 of ring vows (discuss with Registrar) |
| Is Disabled access required at Registry Office? | Name & relationship of person giving bride away (if applicable): |
| **Readings, Poems and music are all subject to approval, please provide details no less than 1 week before the ceremony.** | |
| Readings or Poems **Yes/No**  Name of Reader 1  Name of Reader 2 | |
| Providing your own Music **Yes/No**  (please circle) Harpist / String Quartet / Singer / CD / Other | |
| Will there be a photographer **Yes/No**  *(If yes, please provide their name)* | |
| Will there be a videographer **Yes/No**  *(If yes, please provide their name)* | |