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Due to COVID-19, there is currently no physical public access to meetings, therefore all open business will be streamed live on Council's website.

December 11th, 2020

Notice Of Meeting

You are requested to attend a Meeting of the

Mid and East Antrim Audit and Scrutiny Committee

to be held on **Tuesday, 15th December 2020 at 6:30 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena and Remote Access.**

Yours sincerely



Anne Donaghy OBE,
Chief Executive, Mid and East Antrim Borough Council

Agenda

1 NOTICE OF MEETING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

4 ITEMS FOR CONSIDERATION/DECISION

5 ITEMS FOR INFORMATION AND NOTING - See Appendix

📄 *Appendix.pdf*

Not included

📄 *AS Cttee (Audit Scrutiny) - 22 September 2020.pdf*

Not included

Reserved Matters - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.

Only Audit Committee Members should be in attendance for this section of the meeting

6 UPDATES FOR MEMBERS

6.1 2019/2020 Financial Statements (Audited) - to follow

(a) Mid and East Antrim Borough Council Annual Report and Accounts 2019/20– Report to follow

(b) Report To Those Charged With Governance (NIAO) – Report to follow

6.2 Data Breach Update - Report circulated

📄 *Data Breach Update - Final.pdf*

Not included

7 ITEMS FOR CONSIDERATION/DECISION

7.1 Internal Audit Summary Report - Report circulated (10.12.20)

📄 *Internal Audit Summary Report.pdf*

Not included

(a) Review of Shared Environmental Services and Building Control - Report circulated

 *Shared Environmental Service and Building Control - final report.pdf* *Not included*

(b) Review of ICT Digital Transformation - additional item (10.12.20)

 *Outputs of the Digital Transformation Strategy - Final.pdf* *Not included*

7.2 Review of Whistleblowing and Fraud Arrangements - Report circulated

 *Revised Whistleblowing and Fraud Policies December 2020 - Final.pdf* *Not included*

(a) Review of Whistleblowing Policy - circulated

 *Whistleblowing Policy - REVIEW Jul 2020 - Final.pdf* *Not included*

(b) Review of Fraud Policy - circulated

 *Fraud Policy Review July 2020 -final with tracked changes.pdf* *Not included*

(c) Review of Fraud Response Plan - circulated

 *Fraud Policy Review July 2020 -final with tracked changes.pdf* *Not included*

7.3 Review of Risk Management Strategy - Report circulated

 *Risk Management Report - Final.pdf* *Not included*

 *Review of MEA Risk Management Strategy - November 2020 V2.doc.pdf* *Not included*

7.4 Aged Debt Write off – Harbours and Marinas - Report circulated

 *Aged Debt Write Off Draft - Final.pdf* *Not included*

 *Appendix 1 - Account Statement.pdf* *Not included*

8 INFORMATION AND NOTING

Only Scrutiny Committee Members should be in attendance for this section of the meeting

9 ITEMS FOR CONSIDERATION/DECISION

10 UPDATES FOR MEMBERS

10.1 Performance Improvement Plan 2020/21- Six Month Update - Report circulated

📄 *PIP 2020-21 Six Month Update Progress - Final.pdf*

Not included

📄 *Appendix 1 PIP 20-21 Q2 Update - FINAL.pdf*

Not included

10.2 Progress Report on Council Transformation - Report circulated (10.12.20)

📄 *Transformation- Final.pdf*

Not included

📄 *Appendix 1 - Agile Framework.pdf*

Not included

Open Committee
