

February 13th, 2020

Mid and East Antrim Borough Council uses Livescribe Echo Smartpen technology in order to support minute taking of meetings. This meeting will therefore be audio recorded, but following ratification of the minutes, the recording will be destroyed.

**Notice Of Meeting**

You are requested to attend a Meeting of the

Mid and East Antrim Audit and Scrutiny Committee

to be held on **Tuesday, 18th February 2020** at **7:00 pm** in **Council Chamber, Carrickfergus Town Hall, Antrim Street, Carrickfergus.**

Yours sincerely



Anne Donaghy,  
Chief Executive, Mid and East Antrim Borough Council.

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATIONS OF INTEREST

*Reserved Matters - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.*

## AUDIT MATTERS

## 4 ITEMS FOR CONSIDERATION & DECISION

### 4.1 2019/20 Audit Strategy - NIAO - Report circulated

Representatives from the Northern Ireland Audit Office will be in attendance and will take Members through the reports.

📄 *4.1 Mid and East Antrim Audit Strategy 2019-20.pdf*

*Not included*

### 4.2 Internal Audit Reports - Report circulated

A representative from ASM to report on the following:

- Performance Improvement
- Planning

📄 *4.2 201920 MEA Performance Improvement - final report.pdf*

*Not included*

📄 *4.2 2019.20 MEA Planning - Caseload Management - final report.pdf*

*Not included*

### 4.3 Update on recommendations arising from the Local Government Auditors report for 2018/19 on Performance Improvement - Report circulated

📄 *4.3 .Cover Report NIAO Improvement Audit Management Comments.pdf*

*Not included*

📄 *4.3 Appendix 1 Summary of NIAO Improvement Audit Management Response.pdf*

*Not included*

## 5 UPDATES FOR MEMBERS

## 6 ITEMS FOR INFORMATION AND NOTING - See Appendix

Appendix.pdf

Not included

A&S Cttee (Audit & Scrutiny) - 10 December 19.pdf

Not included

## SCRUTINY MATTERS

Only those in attendance for Scrutiny Matters should remain at this stage.

### 7 ITEMS FOR CONSIDERATION & DECISION

#### 7.1 Bad Debt Write Off - Report circulated

7.1 Write off of Cafe Spice Bad Debt 120220 (002).pdf

Not included

#### 7.2 Wellington Recreation, Sport & Social Club, Old Belfast Road, Millbrook, Larne - Report circulated

7.2 Wellington Rec and Social Club- AS report.pdf

Not included

### 8 UPDATES FOR MEMBERS

#### 8.1 NFI Update - Report circulated

8.1 NFI update.pdf

Not included

#### 8.2 Performance Improvement Plan 2019/20 Quarter Three Update Report - Report circulated

8.2 Performance Improvement Plan 2019 - 20 Quarter Three Update Report.pdf

Not included

8.2 Appendix 1 - Performance Improvement Plan 2019-20 Quarter Three Update Report.pdf

Not included

#### 8.3 Briefing on Financial Management Investigation - Verbal update