

September 18th, 2020

Mid and East Antrim Borough Council uses Livescribe Echo Smartpen technology in order to support minute taking of meetings. This meeting will therefore be audio recorded, but following ratification of the minutes, the recording will be destroyed.

Notice Of Meeting

You are requested to attend a Meeting of the

Mid and East Antrim Audit and Scrutiny Committee

to be held on **Tuesday, 22nd September 2020 at 6:30 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena and Remote Access.**

Yours sincerely



Anne Donaghy,
Chief Executive, Mid and East Antrim Borough Council.

Agenda

1 NOTICE OF MEETING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

4 ITEMS FOR CONSIDERATION/DECISION

5 ITEMS FOR INFORMATION AND NOTING - See Appendix

📄 *Appendix.pdf*

Not included

📄 *AS Cttee (Audit Scrutiny) - 18 August 2020.pdf*

Not included

Reserved Matters - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.

Only Audit Committee Members should be in attendance for this section of the meeting

6 ITEMS FOR CONSIDERATION/DECISION

6.1 Revised Internal Audit Plan 20/21 - circulated (17.09.20)

📄 *6.1 2020-21 MEA revised Internal Audit Plan - for ASC consideration - September 2020.pdf*

Not included

7 UPDATES FOR MEMBERS

7.1 Internal Audit Summary Report - circulated (18.09.20)

📄 *7.1 IA Summary Report to ASC - September 2020.pdf*

Not included

(a) Review of Capital Programme Delivery – Final Report - report circulated (17.09.20)

📄 *7.1 (a) IA Report Review of Capital Programme Delivery.pdf*

Not included

(b) Shared Environmental Services and Building Control - item withdrawn (17.09.20)

8 INFORMATION AND NOTING

8.1 Northern Ireland Audit Office Letter - Circulated

📄 *8.1 - Chief Executive letter 13 8 20.pdf* *Not included*

📄 *8.1 - CE's significant risk appendix.pdf* *Not included*

Only Scrutiny Committee Members should be in attendance for this section of the meeting

9 ITEMS FOR CONSIDERATION/DECISION

10 UPDATES FOR MEMBERS

10.1 Director Business Plans – End Year update - Circulated

📄 *10.1 Directorate Business Plans Year End Update.pdf* *Not included*

📄 *10.1 - Appendix 1-Business Plan Year End Update 2019-20 Chief Executives Directorate.pdf* *Not included*

📄 *10.1 -Appendix 2-Business Plan Year End Update 2019-20 Corporate Services Directorate.pdf* *Not included*

📄 *10.1 - Appendix 3-Business Plan Year End Update 2019-20 Community Directorate.pdf* *Not included*

📄 *10.1 - Appendix 4-Business Plan Year End Update 2019-20 Operations Directorate.pdf* *Not included*

📄 *10.1 - Appendix 5-Business Plan Year End Update 2019-20 Development Directorate.pdf* *Not included*

Open Committee
