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February 1st, 2019

To Each Member of Council

**NOTICE OF MEETING**

You are requested to attend a Meeting of the

Mid and East Antrim Borough Council

to be held on Monday, 4th February 2019 at 7:00 pm in Council Chamber, The Braid, 1-29 Bridge Street, Ballymena.

Yours sincerely



Anne Donaghy,  
Chief Executive, Mid and East Antrim Borough Council.

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 MINUTES OF PREVIOUS COUNCIL AND COMMITTEE MEETINGS

### 4.1 Minutes of Council Meeting held on 7 January 2019 - Circulated

[Full Council Jan 2019.pdf](#)

*Not included*

### 4.2 Minutes of Policy & Resources Committee Meeting held on 14 January 2019 - Circulated

[P&R Jan 2019.pdf](#)

*Not included*

### 4.3 Minutes of Community Planning Committee Meeting held on 15 January 2019 - Circulated

[CP Jan 2019.pdf](#)

*Not included*

### 4.4 Minutes of Special Council Meeting held on 18 January 2019 - Circulated

[Special Council - 18.01.19 - Freedom.pdf](#)

*Not included*

### 4.5 Minutes of Economic Growth & Development Committee held on 21 January 2019 - Circulated

[EG&T Jan 2019.pdf](#)

*Not included*

### 4.6 Minutes of Operational Committee meeting held on 22 January 2019 - Circulated (31.01.19)

[Mins Operational Committee - 22 January 2019.pdf](#)

*Not included*

**4.7 Minutes of Audit & Scrutiny Committee Meeting held on 28 January 2019 - To follow**

**4.8 Minutes of Special Policy & Resources Committee Meeting held on 30 January 2019 - To follow**

## **5 MINISTERIAL VISITS/DEPARTMENTAL MEETINGS/DEPUTATIONS**

**5.1 Visit from Leader and Chief Executive of Dundee City Council - 8 February 2019 - Verbal Report**

## **6 STRATEGIC ISSUES**

**6.1 Brexit - 'Next Steps' - Report circulated**

[📄 Brexit Update.pdf](#)

*Not included*

**6.2 Strategic Update - St Patrick's Barracks - Report Circulated**

[📄 St Patricks Barracks Strategic Report Open February 2019.pdf](#)

*Not included*

**6.3 Strategic Update - Support Hub Meeting - Verbal report**

## **7 FINANCIAL AND ADMINISTRATIVE MATTERS**

**7.1 Approval of Financial Expenditure**

Cllr B Collins, Chair of Audit & Scrutiny Committee, to present

**7.2 Rates Support Grant - Settlement - Report and Letter circulated (01.02.19)**

[📄 FC Report - Rates Support Grant - February 2019.pdf](#)

*Not included*

[📄 PSC 0055.19 - Letter to Anne Donaghy.pdf](#)

*Not included*

**7.3 Review of Council Governance Structures - Verbal Update**

**7.4 NILGA Annual Subscription 2019/20 - Letter and Work Plan Circulated**

[📄 CEO Letter Subscriptions 2019-20 \(Mid East Antrim\).pdf](#)

*Not included*

[📄 NILGA 2019 M&EA BC.pdf](#)

*Not included*

## **7.5 Purdah Guidance - Report and NILGA Guidance - To follow**

## **7.6 February 2019 Economic Growth & Tourism Committee - Amendment to date and time - Verbal Report**

## **7.7 February 2019 Schedule of Meetings and Workshops - Circulated**

📄 *Feb2019 Schedule of Meetings.pdf*

*Not included*

## **7.8 Workshop on Property Assets Management Strategy and Results of Household Survey - Report Circulated (report amended 01.02.19)**

📄 *Workshop to present a draft Asset Management Strategy.pdf*

*Not included*

📄 *App1 - SMR Household Survey Report and Findings.pdf*

*Not included*

## **7.9 Update on Local Government Elections 2019 - Report circulated**

📄 *local government elections.pdf*

*Not included*

## **7.10 Civic Permissions - Report Circulated**

📄 *civic permissions.pdf*

*Not included*

## **7.11 Central - Local Government Political Partnership Forum - NILGA Key Outcomes Report - Circulated**

📄 *NILGA Outcomes Note.pdf*

*Not included*

## **7.12 Sealing**

(i) Women in Business NI Ltd - and - 11 Northern Ireland Councils, NI Women's Entrepreneurship Challenge Collaborative Agreement

(ii) Invest NI - and - Mid and East Antrim Borough Council, letter of offer re Digital Boost Programme

(iii) Trustees of All Saints GAC - and - Mid and East Antrim Borough Council, Debenture

(iv) Portglenone Enterprise Group - and - Mid and East Antrim Borough Council, Debenture

(v) Katrina Potter - and - Mid and East Antrim Borough Council, Agreement for the provision of Cafe at the Marine Gardens Park, Scotch Quarter, Carrickfergus

(vi) National Playing Fields Association - and - Mid and East Antrim Borough Council - Non-charitable Deed


## **8 ITEMS FOR DECISION**

## **9 UPDATES FOR MEMBERS**

### **9.1 Her Majesty's Lord-Lieutenant's Leaving Legacy - Report to follow**

### **9.2 Mayor's Charity Ball in aid of Air Ambulance NI - Verbal Update**

### **9.3 Relocation of the Newtownabbey Area Electoral Office - Report circulated (31.01.19)**

 *Relocation of the Newtownabbey Electoral Office.pdf*

*Not included*

### **9.4 Local Development Plan Workshop - Report to follow**

The report will be uploaded following the workshop being held on 31 January 2019.

### **9.5 Freedom of the Borough - Report Circulated (letter circulated 31.01.19)**

 *FOB.pdf*

*Not included*

 *Letter from Sir William Wright CBE.pdf*

*Not included*

## **10 NOTICES OF MOTION**

### **10.1 Notice of Motion proposed by Cllr A Smyth, seconded by Cllr C Johnston**

'Mid and East Antrim Borough Council has 62 miles of beautiful coastline that has seen an increase in tourism during the last number of years as we promote its tourism opportunities. Unfortunately the marine environment suffers from an increasing amount of plastic waste and inshore litter which locals have always been keen to keep under control.

In order to assist local communities in keeping their areas tidy and free from litter, that this Council would purchase and install a number of seabins in order to improve this position and ensure future generations can enjoy this wonderful asset'.

### **10.2 Notice of Motion proposed by Ald G McKeen, seconded by Cllr P Reid**

"That this Council confers the Honorary Freedom of the Borough of Mid and East Antrim on Dr J Rea, MBE in recognition of his success in world Superbike competition, including a record breaking 4th successive

title in a row, and to the sport of motorcycling internationally."

## 11 CORRESPONDENCE

### 11.1 Department of Agriculture, Environment & Rural Affairs and Department for Infrastructure 'Baseline Study Gap Analysis of Coastal Erosion in Northern Ireland' - Letter Circulated

Report is available at

<https://www.infrastructure-ni.gov.uk/publications/baseline-study-and-gap-analysis-coastal-erosion-risk-management-ni>

 *Katrina Godfrey Denis McMahon - Coastal Erosion in NI.pdf* *Not included*

### 11.2 Local Government Elections - Fees and Expenses Scale (Circulated 31.01.19)

 *Mid & East Antrim - fees and spending order.pdf* *Not included*

 *Local Council Fees and Charges Order 2019 (4).pdf* *Not included*

## 12 INVITATIONS


### 12.1 The Olive Branch (Respecting Minds) Charity Dinner to be held in Tullyglass Hotel, Ballymena on 25 May 2019 - Report and Checklist Circulated

 *The Olive Branch Report.pdf* *Not included*

 *Checklist The Olive Branch (Respecting Minds) Charity Dinner.pdf* *Not included*

### 12.2 National Association of Councillors UK Meetings and Events 2019 and details of Conference in York on 22 - 24 February 2019- Schedule and details circulated

 *Intro letter.pdf* *Not included*


 *NAC UK MEETINGS.pdf* *Not included*

 *Conf agenda.pdf* *Not included*

### 12.3 Data and Evidence Workshop (additional item 01.02.19)

 *Use of Data and Evidence in Community Planning Workshop - Save the Date.pdf* *Not included*

## 13 ITEMS/CORRESPONDENCE FOR NOTING - See Appendix.

 <i>Appendix.pdf</i>	<i>Not included</i>
 <i>Planning 06.12.18 -.pdf</i>	<i>Not included</i>
 <i>Use of Council Facilities.pdf</i>	<i>Not included</i>
 <i>NilGA Press Release.pdf</i>	<i>Not included</i>
 <i>Resilient Farmers' Conference.pdf</i>	<i>Not included</i>

## 14 TABLED QUESTIONS

### 14.1 Tabled Question in the name of Cllr S Nicholl

#### Question:

"To ask the Chief Executive to detail how many instances of misogynistic or sectarian harassment have been reported to her since the establishment of Mid and East Antrim Borough Council and what action she took in each incidence."

#### Response:

"There have been no formal instances of this nature reported to the Council since the establishment of Mid & East Antrim Borough Council in 2015."

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***Closed Council - In accordance with Council policy, members of the press will not be in attendance for this section of the Meeting.***

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## 15 DECISIONS (Cont'd)

### 15.1 City Deal - Report Circulated

 <i>City Deal February 2019.pdf</i>	<i>Not included</i>
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### 15.2 arc 21 Organic Waste Treatment Contract - Report Circulated

 <i>arc21 Organic Waste Contract.pdf</i>	<i>Not included</i>
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 <i>Appendix 1 - arc21 Confidential Report.pdf</i>	<i>Not included</i>
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### 15.3 Review of Hospitality Arrangements for Council and Committee Meetings - Report Circulated

 <i>Hospitality Arrangements for Council and Committee Meetings.pdf</i>	<i>Not included</i>
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## **15.4 Sandy Bay Pavilion - Report circulated (31.01.19)**

 *Sandy Bay Pavilion Update.pdf*

*Not included*

## **15.5 Galgorm Cup - Verbal Update (additional item 31.01.19)**

## **16 UPDATES (Cont'd)**

### **16.1 Heathrow Hub - Report Circulated**

 *Heathrow Hub February 2019.pdf*

*Not included*

### **16.2 Rates Overview - Report Circulated - Circulated**

 *FC Report - Estimates Update - February 2019\_.pdf*

*Not included*

 *Appendix 1 Draft Rates Estimate Timetable 2019 .pdf*

*Not included*

### **16.3 St Patrick's Barracks - Report Circulated**

 *St Patricks Barracks Report Closed February 2019.pdf*

*Not included*

### **16.4 Blackhead Path - Report Circulated**

 *Update on Blackhead Path.pdf*

*Not included*

### **16.5 Carrickfergus Castle Roof - Verbal Update**

## **17 LEGAL AND CONFIDENTIAL MATTERS**

### **17.1 Court Proceedings - Verbal Report**

### **17.2 Lease Arrangements - Verbal Update**

## **18 STAFFING**

### **18.1 RPA Voluntary Severance Scheme - Circulated**

 *Full Council paper - RPA Voluntary Severance Scheme.pdf*

*Not included*

 *RPA Staff Severance Scheme Schedule.pdf*

*Not included*

 *Appx LGRJF 11.pdf*

*Not included*

### **18.2 Senior Structures Review - Report to follow**



## 18.3 Local Government Staff Commission for NI - Postponement of Dissolution date - Letter circulated (Additional item 31.01.19)

📎 *LGSC - Postponement of Dissolution date.pdf*

*Not included*

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*Open Council*

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