

July 19th, 2024

To Each Member of Council

NOTICE OF MEETING

You are requested to attend a Meeting of the

Mid and East Antrim Borough Council

to be held on Monday, 22nd July 2024 at 6:30 pm in Council Chamber, The Braid, 1-29 Bridge Street, Ballymena.

Yours sincerely



Valerie Watts
Interim Chief Executive, Mid and East Antrim Borough Council

Agenda

1 FORMALITIES AND ANNOUNCEMENTS

1.1 Notice of Meeting

1.2 Apologies

1.3 Declarations of Interest

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

1.4 Minutes of Council Meeting

1.4.1 Council Meeting held on 10 June 2024 - Circulated

[06-24 Full Council Mins.pdf](#)

Not included

1.5 Mayor's Announcements

2 QUESTIONS

2.1 Members

2.2 Public

A period of up to 15 minutes will be available to allow questions that have been submitted by members of the public who live, work or study in the Borough. Any questions not answered within the timescale will be provided with a written response.

3 MINUTES OF COMMITTEE MEETINGS

3.1 Planning Committee held on 13 June 2024 - Circulated

[06-24 Planning Minutes.pdf](#)

Not included

3.2 Corporate Resources, Policy and Governance Committee held on 17 June 2024 - Circulated

[06-24 CRPG.pdf](#)

Not included

3.3 Neighbourhoods and Communities Committee held on 18 June 2024 - Circulated

[06-24 NC Mins.pdf](#)

Not included

3.4 Environment and Economy Committee held on 24 June 2024 - Circulated

[06-24 Mins Env and Econ.pdf](#)

Not included

3.5 Audit and Scrutiny Committee held on 27 June 2024 - Circulated

[06.24 Audit Scrutiny Committee Minutes.pdf](#)

Not included

3.6 Personnel Committee held on 2 July 2024 - Circulated

[Personnel Committee 02.07.24.pdf](#)

Not included

4 POLICY FRAMEWORK AND BUDGET

4.1 Council Constitution, Standing Orders and Scheme of Delegation - Report circulated

[Council Constitution Standing Orders and Scheme of Delegation.pdf](#)

Not included

[Appendix 1 - Constitution 2024.pdf](#)

Not included

[Appendix 2 - Standing Orders.pdf](#)

Not included

5 STRATEGIC ISSUES

6 ITEMS FOR DECISION - OPEN COUNCIL

6.1 Local Authority Remote Meetings - Report circulated

[Remote Meetings.pdf](#)

Not included

[Appendix 1 - Letter to Chief Execs - LG \(Remote Meetings\) Regulations \(NI\) 2024.pdf](#)

Not included

[Appendix 2 - Extracts from SO.pdf](#)

Not included

[Appendix 3 - Protocol for Remote Meetings.pdf](#)

Not included

6.2 Mid and East Antrim Sub-Committees - Report circulated (Appendix 1 to follow)

[MEA Sub-Committees.pdf](#)

Not included

6.3 Title Deeds for Maine Valley Play Park, Glarryford, Ballymena - Report circulated

📄 *Report - Title Deeds for Maine Valley Play Park.pdf*

Not included

📄 *Appendix.pdf*

Not included

7 MOTIONS

7.1 Notice of Motion proposed by Cllr M Donnelly, seconded by Cllr B Ferris

"That this council commits to becoming a trauma informed borough.

Trauma informed practise is grounded in the understanding that trauma has a significant impact on a person's life. The prevalence of trauma can have an impact on the emotional, physiological, and social well-being of a person.

We live in a post-conflict society and we don't have a shared narrative of the troubles. Some of us have been impacted more than others but the trauma will have hit most families in the province and it can be passed down through the generations also.

A trauma informed lens is one that means we all make the decision to avoid triggering others and are more conscious of sensitivities around troubles related incidents.

A trauma informed approach has already been implemented in many councils across the water - but, in my mind, the need for it is higher here.

As a council we need to develop our understanding of what being trauma-informed means across councillors and council officers for this initiative to really benefit our residents.

As a post conflict society we need to do better and that means being careful with others around sensitive anniversaries.

There are organisations that do training in this area - I believe our council would benefit from undertaking such training and moving forward to becoming more trauma-informed. You never know who you are speaking to or who may hear you and be triggered...."

7.2 Notice of Motion proposed by Cllr A Skinner, seconded by Cllr C Harwood

"Mid and East Antrim will work with Positive Life to facilitate regular free to use HIV testing clinics across our borough, including permitting and facilitating the use of Council buildings including town halls in each town, assisting with promotion of the clinics and raising awareness of HIV preventative medication PrEP."

8 SEALING

(i) Mid and East Antrim Borough Council – and – W H Stephens: Tender for ICT Services for Play Park

Refurbishment Programme 2023/2024 (Stage 2) - Form of Deed

(ii) Mid and East Antrim Borough Council – and – McAdam Design Ltd: Tender for ICT Services for The Play Park Development Programme 2024/2025 - Form of Deed

(iii) Mid and East Antrim Borough Council - and - Nigel Jones Architect Ltd: Tender for ICT Services for The Development of Glenarm Quarry - Form of Deed

(iv) Mid and East Antrim Borough Council - and - WDR & RT Taggart Ltd: Tender for ICT Services for Cullybackey to Galgorm Greenway - Form of Deed

Closed Council - In accordance with Council policy, members of the press will not be in attendance for this section of the Meeting.

9 STRATEGIC ISSUES - CLOSED

9.1 Managing the 2023-24 Projected Deficit - Report circulated

▢ *Managing the 2023-24 Projected Deficit.pdf* *Not included*

▢ *Appendix 1 - Variances of Actual Expenditure for FY2023-24 and the Forecast by Head of Service.pdf* *Not included*

10 ITEMS FOR DECISION - CLOSED

10.1 Insurance Options for 2025/26 - Report circulated

▢ *Insurance Options for 2025-26..pdf* *Not included*

10.2 Cultural Celebrations Consultation – Direct Award Contract - Report circulated

▢ *24.07.22 Cultural Celebrations Consultation - Direct Award Contract.pdf* *Not included*

▢ *24.07.22 Appendix 1 - Further Information on ACT and BCN.pdf* *Not included*

▢ *Appendix 2 - List of Bonfire & Beacon Sites 2024.pdf* *Not included*

10.3 Arc21 Waste Contract and Procurement Issues - Report circulated

▢ *Arc21 Waste Contract and Procurement .pdf* *Not included*

▢ *June 24 Tender Reportarc_.pdf* *Not included*

10.4 Proposed Letting of Land adjoining Ecos Centre, Kernohans

Lane, Ballymena - Circulated

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| <i>Proposed Letting of Lands adjoining the Ecos Centre, Kernohans Lane, Ballymena.pdf</i> | <i>Not included</i> |
| <i>Appendix 1 - Lands Adjoining ECOS Centre Ballymena - Expressions of Interest.pdf</i> | <i>Not included</i> |
| <i>Appendix 2 - Love Hope Faith Business Plan.pdf</i> | <i>Not included</i> |
| <i>Appendix 3 - Map of Land at Ecos to be leased.pdf</i> | <i>Not included</i> |
| <i>Appendix 4 - Remaining Ecos Land after lettings.pdf</i> | <i>Not included</i> |

10.5 Proposed Sale of Agricultural Land at Brustin Brae Road, Ballytober Road and Old Glenarm Road, Larne - Circulated

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| <i>Proposed Sale of Agricultural Lands at Brustin Brae Road, Ballytober Road & Old Glenarm Road, Larne.pdf</i> | <i>Not included</i> |
| <i>Appendix 1 - OKT Sales Brochure Carnfunnock Lands.pdf</i> | <i>Not included</i> |
| <i>Appendix 2 - Map showing extend of land at Carnfunnock.pdf</i> | <i>Not included</i> |

10.6 Proposed Sale of Smiley Building, 30B Victoria Road, Larne - Circulated

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| <i>Proposed Sale of Smiley Building, 30B Victoria Road, Larne 22.07.2024.pdf</i> | <i>Not included</i> |
| <i>Appendix 1- OKT Sale Brochure for Smiley Building, Larne.pdf</i> | <i>Not included</i> |

10.7 Contract Award - Preferred Supplier (Additional Item 19.07.24) - Report circulated (19.07.24)

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| <i>Contract Award - Preferred Supplier.pdf</i> | <i>Not included</i> |
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Open Council
