

Mid and East Antrim Borough Council uses Livescribe Echo Smartpen technology in order to support minute taking of meetings. This meeting will therefore be audio recorded, but following ratification of the minutes, the recording will be destroyed.

June 7th, 2022

To Each Member of Committee

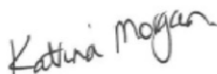
NOTICE OF MEETING

You are requested to attend a

Mid and East Antrim Policy and Resources Committee Meeting

to be held on Monday, 13th June 2022 at 6:30 pm in Council Chamber, Smiley Buildings,
Victoria Road, Larne.

Yours sincerely



Katrina Morgan
Acting Clerk and Chief Executive, Mid and East Antrim Borough Council

Agenda

1 NOTICE OF MEETING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

4 ITEMS FOR CONSIDERATION AND DECISION

4.1 Parental Bereavement (Leave and Pay) - circulated

▢ *Parental Bereavement (Leave and Pay).pdf* *Not included*

▢ *Appendix One - Special Leave Policy.pdf* *Not included*

4.2 Parklands Café, Carnfunnock Country Park - Contract Renewal - circulated

▢ *Parklands Cafe, Carnfunnock Country Park Contract Renewal.pdf* *Not included*

▢ *Appendix 1 Parkland's Cafe Contract.pdf* *Not included*

4.3 Mae Murray Events, Carnfunnock - circulated

▢ *Mae Murray Foundation Events, Carnfunnock Country Park.pdf* *Not included*

4.4 Information, Communications and Technology Policy Revision - circulated

▢ *Revised Information Communication and Technology Policies.pdf* *Not included*

▢ *Appendix 1 Acceptable Use Policy.pdf* *Not included*

▢ *Appendix 2 Internet and Email Policy.pdf* *Not included*

▢ *Appendix 3 Laptop Security Policy.pdf* *Not included*

▢ *Appendix 4 Mobile Phone Policy.pdf* *Not included*

▢ *Appendix 5 Network Security Policy.pdf* *Not included*

[!\[\]\(cead67df4d82d6c83effe4f8699a7d8f_img.jpg\) Appendix 6 Software Policy.pdf](#) *Not included*

[!\[\]\(1d3a1175dd4902218e694b9c098adb83_img.jpg\) Appendix 7 Strong Password Policy.pdf](#) *Not included*

[!\[\]\(c507f772dba2b921f86777f01218e570_img.jpg\) Appendix 8 Tablet Policy.pdf](#) *Not included*

[!\[\]\(4729e517bc6a7cd81c8025b9646574fb_img.jpg\) Appendix 9 Virus Protection Policy.pdf](#) *Not included*

4.5 Procurement Policy Revision - circulated

[!\[\]\(a03a7eb2f4046e1d3c76772003e549ea_img.jpg\) Procurement Policy Revision.pdf](#) *Not included*

[!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\) Appendix 1 Procurement Policy.pdf](#) *Not included*

5 UPDATES FOR MEMBERS

5.1 Health and Safety Update - circulated

[!\[\]\(5361750c22c4e047a52f4eac1ec2d4cc_img.jpg\) Health and Safety Update.pdf](#) *Not included*

5.2 Absence Management - circulated

[!\[\]\(4fe57c3593bf1b21d272ae7ac8dfaf77_img.jpg\) Absence Management \(002\).pdf](#) *Not included*

5.3 Grants approved through the Operational Management Team Decisions Panel - circulated

[!\[\]\(b792654f2cef9719eabeb6c5be00811e_img.jpg\) Grants approved through the Operational Management Team Decisions Panel.pdf](#) *Not included*

[!\[\]\(7d1d6890825e83a6a4a51febe2dcc7f3_img.jpg\) Appendix 1 Grants approved through the Operational Management Team Decisions Panel, May 2021.pdf](#) *Not included*

5.4 Greenisland Christmas Switch On 2022 - circulated

[!\[\]\(b64b40baaee5acddc1eab8538ba84754_img.jpg\) Greenisland Christmas Switch On 2022.pdf](#) *Not included*

6 ITEMS FOR INFORMATION AND NOTING - see Appendix

[!\[\]\(28f72b996fc97883dfd9d4e8b1b16b4e_img.jpg\) Appendix.pdf](#) *Not included*

[!\[\]\(5d954b3e270654ad8ab0d5913161c03c_img.jpg\) PR Minutes 16.05.22.pdf](#) *Not included*

7 TABLED QUESTIONS

7.1 Tabled Question in the name of Cllr P Johnston

“Will the Acting Chief Executive confirm the number and value of Direct Award Contracts since 01 April 2021, indicating the breakdown of the number and value awarded inside and outside of the Borough.”

7.2 Tabled Question in the name of Ald P Reid

“After the recent fire at Glenarm Fish Farm, how much did the Council receive from their insurance company?”

7.3 Tabled Question in the name of Cllr B Collins

“To ask the Acting Chief Executive to consider widening the criteria for the Civic Representation grant to include inclusion for dancers across Mid and East Antrim to be able to avail of financial assistance to represent and promote our Borough.”

Reserved Matters – In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting

8 DECISIONS (CONTINUED)

8.1 New Lease for Existing Northern Ireland Electricity Sub-station, Blackhead Path car park, Whitehead – to follow

8.2 Waveney Community Centre Economic Appraisal - circulated

▢ *Economic Appraisal - Waveney Community Centre Replacement.pdf*

Not included

▢ *Appendix 1 Waveney Community Centre Economic Appraisal.pdf*

Not included

8.3 Appointment of Community Groups to Manage Council-owned Community Centres – circulated

▢ *Appointment of Community Groups to manage Council owned Community Centres.pdf*

Not included

📄 *Appendix 1 Shared Management Agreement.pdf* *Not included*

📄 *APPENDIX 2 - Financial contributions to community centre management groups.pdf* *Not included*

8.4 Swimming Pool Hire Charges and Application of Charges – circulated

📄 *Swimming Pool Hire Charges and Application of Charges.pdf* *Not included*

📄 *Appendix 1 May 2022 Report Swimming Pool Hire Charges.pdf* *Not included*

📄 *Appendix 2 Equality Screening.pdf* *Not included*

8.5 New Works Licence for lands at The Gobbins, Islandmagee - circulated

📄 *New Works Licence for lands at The Gobbins Islandmagee.pdf* *Not included*

📄 *Appendix 1 - Map showing Works Licence area The Gobbins.pdf* *Not included*

8.6 Extension to Residual Civic Amenity Recycling and Bulky Contract - circulated

📄 *Amended Extension to Residual Civic Amenity Recycling and Bulky Contract 07.06.2022.pdf* *Not included*

8.7 Approval of Grants through the Grants Support Scheme - circulated

📄 *Approval of Grants through the Grants Support Scheme.pdf* *Not included*

📄 *Appendix 1 Grants for Approval P&R Committee 13 June 2022 - (summarised report).pdf* *Not included*

9 UPDATES (CONTINUED)

9.1 Procurement Update - circulated

📄 *Procurement Update.pdf* *Not included*

9.2 Staff Vacancy and Recruitment Challenges - circulated

📄 *Staff Vacancy and Recruitment Challenges.pdf* *Not included*

📄 *Appendix 1 Code of Procedures on Recruitment and Selection by the Local Government Staff Commission for Northern Ireland.pdf* *Not included*

OPEN COMMITTEE