

January 16th, 2026

**NOTICE OF MEETING**

You are requested to attend a meeting of the

Mid and East Antrim Corporate Resources, Policy and Governance Committee

to be held on **Monday, 19th January 2026 at 6:30 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena and via remote access.**

Yours sincerely



Valerie Watts  
Interim Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATION OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 ITEMS FOR CONSIDERATION / DECISION

### 4.1 Adverse Possession of lands at Portmuck Harbour, Islandmagee - Circulated

 *Adverse Possession of lands at Portmuck Harbour.pdf*

*Not included*

 *Appendix - Map Portmuck Harbour.pdf*

*Not included*

### 4.2 Procurement Strategy and Policy - Circulated

 *Procurement Strategy and Policy Committee paper Jan 2026.pdf*

*Not included*

 *Appendix 1 - MEABC Draft Procurement Strategy and Policy Jan 2026.pdf*

*Not included*

 *Appendix 2 Procurement Strategy Policy Equality Screening.pdf*


*Not included*

 *Appendix 3 Procurement Strategy Policy Rural Needs Impact Assessment Screening.pdf*

*Not included*


 *Appendix 4 Procurement Strategy and Policy DPIA Screening Form.pdf*

*Not included*

 *Appendix 5 Procurement Strategy and Policy MEA Sustainable Development Screening Template Dec 2025 CH 09.01.2026.pdf*

*Not included*

### 4.3 Update to Public Questions Protocol - Circulated

 *Update to Public Questions Protocol.pdf*

*Not included*

 *Appendix 1 Protocol for Public Questions review.pdf*

*Not included*

### 4.4 Update on Notices of Motion - Circulated

 *Update on Notices of Motion.pdf*

*Not included*

## 4.5 Public Consultation Briefing - Circulated

Associated Hyperlinks:

[Consultation on Disability and Work: A Strategy for Northern Ireland](#)

[Northern Ireland Census User Needs Consultation](#)

[Data Protection Enforcement Procedural Guidance](#)

 *Public Consultation Briefing Report.pdf*

*Not included*

 *Appendix 1 - Consultation Summary Report.pdf*

*Not included*

 *Appendix 2 - Response to the Consultation on Disability and Work - A Strategy for Northern Ireland.pdf*

*Not included*

 *Appendix 3 - Draft response to NISRA Census 2031.pdf*

*Not included*

 *Appendix 4 - Draft response to the ICO.pdf*

*Not included*

## 4.6 Annual Report on the Workplace Charter on Domestic Violence - Circulated

 *Workplace Charter on Domestic Violence.pdf*

*Not included*

 *App 1 MEA BC Platinum Cert '25.pdf*

*Not included*

## 4.7 Equality, Diversity & Inclusion (EDI) Update - Circulated

 *EDI Update Report CRPG Jan 26 - Report.pdf*

*Not included*

## 4.8 NIAO Performance Audit and Assessment 2025-26 - Circulated

 *NIAO Performance Audit Assessment 2025-26 - Report.pdf*

*Not included*

 *Appendix 1 - MEABC Performance Audit 2025-26 Certification Cover Letter.pdf*

*Not included*

 *Appendix 2 - MEABC PI Audit Certificate 2025-26.pdf*

*Not included*

 *Appendix 3 - MEABC S95 Report 2025-26.pdf*

*Not included*


## 4.9 Sickness Absence Mid-Year Update - Circulated

 *Sickness Absence Update.pdf*

*Not included*

## 4.10 **\*\*WITHDRAWN\*\*** Elected Member Learning & Development Strategy 2025-2028 - To follow

## 4.11 Work Experience and Placement Procedure Update on Statutory Screenings - Circulated (14.1.26)

 *Work Experience and Placement.pdf*

*Not included*

 *Appendix 1 - Work-Experience-and-Placement- Policy- Procedure FINAL.pdf*

*Not included*

 *Appendix 2 - Equality Screening WP Policy.pdf*

*Not included*

 *Appendix 3 - RNIA WP Policy.pdf*

*Not included*

 *Appendix 4 - MEA Sustainable Development Screening Workplacement.pdf*

*Not included*

 *Appendix 5 - 2026-01-07 DPIA Workplacement policy.pdf*

*Not included*

## 5 ITEMS FOR RECOMMENDATION TO COUNCIL

## 6 TABLED QUESTIONS

***Closed Committee - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.***

## 7 ITEMS FOR CONSIDERATION / DECISION – CLOSED COMMITTEE

### 7.1 Procurement Update - Circulated

 *Procurement Update.pdf*

*Not included*

### 7.2 Quarter 2 (April - September 25) Management Accounts - Circulated

 *Quarter 2 (April - September 25) Management Accounts.pdf*

*Not included*

 *Appendix 1 - Management Accounts Quarter 2 (April - Sept 25).pdf*


*Not included*

### 7.3 Technology One Programme – Quarterly Update - Circulated

 *TechOne Programme.pdf*

*Not included*

 *Appendix 1 - Future Architecture.pdf* *Not included*

 *Appendix 2 - TechOne Functional Details.pdf* *Not included*

## **7.4 IT Cybersecurity Update Report - Circulated**

 *IT Cybersecurity Update Report.pdf* *Not included*

 *Appendix 1 - CAF.pdf* *Not included*

## **8 ITEMS FOR RECOMMENDATION TO COUNCIL – CLOSED COMMITTEE**

### **8.1 Lease of a Football Pitch at Ballykeel Recreation Facility Playing Fields - Circulated**

 *Lease of a football pitch at Ballykeel Recreation Facility Playing Fields.pdf* *Not included*

 *Appendix 1 - Ballykeel Playing Fields Map.pdf* *Not included*

### **8.2 Lease of a Football Pitch at Castlevue Road, Whitehead - Circulated**

 *Lease of a football pitch at Castlevue Road, Whitehead.pdf* *Not included*

 *Appendix 1 - Whitehead Pitch Lease Boundary.pdf* *Not included*

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## **Open Committee**

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## **9 FORWARD PLAN FOR CORPORATE RESOURCES, POLICY & GOVERNANCE COMMITTEE**

 *CRPG Forward Plan 2026.pdf* *Not included*