



January 16th, 2026

**NOTICE OF MEETING**

You are requested to attend a meeting of the

Mid and East Antrim Corporate Resources, Policy and Governance Committee

to be held on **Monday, 19th January 2026 at 6:30 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena and via remote access.**

Yours sincerely

A handwritten signature in black ink that reads "Valerie Watts". The signature is fluid and cursive, with "Valerie" on the top line and "Watts" on the line below it. There is a small horizontal line or flourish at the bottom of the signature.

Valerie Watts  
Interim Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATION OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 ITEMS FOR CONSIDERATION / DECISION

### 4.1 Adverse Possession of lands at Portmuck Harbour, Islandmagee - Circulated

 *Adverse Possession of lands at Portmuck Harbour.pdf*

*Not included*

 *Appendix - Map Portmuck Harbour.pdf*

*Not included*

### 4.2 Procurement Strategy and Policy - Circulated

 *Procurement Strategy and Policy Committee paper Jan 2026.pdf*

*Not included*

 *Appendix 1 - MEABC Draft Procurement Strategy and Policy Jan 2026.pdf*

*Not included*

 *Appendix 2 Procurement Strategy Policy Equality Screening.pdf*

*Not included*

 *Appendix 3 Procurement Strategy Policy Rural Needs Impact Assessment Screening.pdf*

*Not included*

 *Appendix 4 Procurement Strategy and Policy DPIA Screening Form.pdf*

*Not included*

 *Appendix 5 Procurement Strategy and Policy MEA Sustainable Development Screening Template Dec 2025 CH 09.01.2026.pdf*

*Not included*

### 4.3 Update to Public Questions Protocol - Circulated

 *Update to Public Questions Protocol.pdf*

*Not included*

 *Appendix 1 Protocol for Public Questions review.pdf*

*Not included*

### 4.4 Update on Notices of Motion - Circulated

 *Update on Notices of Motion.pdf*

*Not included*

□ [Copy of Notices of Motion 2022 - 2025 \(landscape\).pdf](#)

*Not included*

## 4.5 Public Consultation Briefing - Circulated

Associated Hyperlinks:

[Consultation on Disability and Work: A Strategy for Northern Ireland](#)

[Northern Ireland Census User Needs Consultation](#)

[Data Protection Enforcement Procedural Guidance](#)

□ [Public Consultation Briefing Report.pdf](#)

*Not included*

□ [Appendix 1 - Consultation Summary Report.pdf](#)

*Not included*

□ [Appendix 2 - Response to the Consultation on Disability and Work - A Strategy for Northern Ireland.pdf](#)

*Not included*

□ [Appendix 3 - Draft response to NISRA Census 2031.pdf](#)

*Not included*

□ [Appendix 4 - Draft response to the ICO.pdf](#)

*Not included*

## 4.6 Annual Report on the Workplace Charter on Domestic Violence - Circulated

□ [Workplace Charter on Domestic Violence.pdf](#)

*Not included*

□ [App 1 MEA BC Platinum Cert '25.pdf](#)

*Not included*

## 4.7 Equality, Diversity & Inclusion (EDI) Update - Circulated

□ [EDI Update Report CRPG Jan 26 - Report.pdf](#)

*Not included*

## 4.8 NIAO Performance Audit and Assessment 2025-26 - Circulated

□ [NIAO Performance Audit Assessment 2025-26 - Report.pdf](#)

*Not included*

□ [Appendix 1 - MEABC Performance Audit 2025-26 Certification Cover Letter.pdf](#)

*Not included*

□ [Appendix 2 - MEABC PI Audit Certificate 2025-26.pdf](#)

*Not included*

□ [Appendix 3 - MEABC S95 Report 2025-26.pdf](#)

*Not included*

#### 4.9 Sickness Absence Mid-Year Update - Circulated

□ *Sickness Absence Update.pdf*

*Not included*

#### 4.10 \*\*WITHDRAWN\*\* Elected Member Learning & Development Strategy 2025-2028 - To follow

#### 4.11 Work Experience and Placement Procedure Update on Statutory Screenings - Circulated (14.1.26)

□ *Work Experience and Placement.pdf*

*Not included*

□ *Appendix 1 - Work-Experience-and-Placement- Policy- Procedure FINAL.pdf*

*Not included*

□ *Appendix 2 - Equality Screening WP Policy.pdf*

*Not included*

□ *Appendix 3 - RNIA WP Policy.pdf*

*Not included*

□ *Appendix 4 - MEA Sustainable Development Screening Workplacement.pdf*

*Not included*

□ *Appendix 5 - 2026-01-07 DPIA Workplacement policy.pdf*

*Not included*

### 5 ITEMS FOR RECOMMENDATION TO COUNCIL

### 6 TABLED QUESTIONS

***Closed Committee - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.***

### 7 ITEMS FOR CONSIDERATION / DECISION – CLOSED COMMITTEE

#### 7.1 Procurement Update - Circulated

□ *Procurement Update.pdf*

*Not included*

#### 7.2 Quarter 2 (April - September 25) Management Accounts - Circulated

□ *Quarter 2 (April - September 25) Management Accounts.pdf*

*Not included*

□ *Appendix 1 - Management Accounts Quarter 2 (April - Sept 25).pdf*

*Not included*

#### 7.3 Technology One Programme – Quarterly Update - Circulated

□ *TechOne Programme.pdf*

*Not included*

 <a href="#">Appendix 1 - Future Architecture.pdf</a>	<i>Not included</i>
 <a href="#">Appendix 2 - TechOne Functional Details.pdf</a>	<i>Not included</i>

## 7.4 IT Cybersecurity Update Report - Circulated

 <a href="#">IT Cybersecurity Update Report.pdf</a>	<i>Not included</i>
 <a href="#">Appendix 1 - CAF.pdf</a>	<i>Not included</i>

## 8 ITEMS FOR RECOMMENDATION TO COUNCIL – CLOSED COMMITTEE

### 8.1 Lease of a Football Pitch at Ballykeel Recreation Facility Playing Fields - Circulated

 <a href="#">Lease of a football pitch at Ballykeel Recreation Facility Playing Fields.pdf</a>	<i>Not included</i>
 <a href="#">Appendix 1 - Ballykeel Playing Fields Map.pdf</a>	<i>Not included</i>

### 8.2 Lease of a Football Pitch at Castleview Road, Whitehead - Circulated

 <a href="#">Lease of a football pitch at Castleview Road, Whitehead.pdf</a>	<i>Not included</i>
 <a href="#">Appendix 1 - Whitehead Pitch Lease Boundary.pdf</a>	<i>Not included</i>

## *Open Committee*

## 9 FORWARD PLAN FOR CORPORATE RESOURCES, POLICY & GOVERNANCE COMMITTEE

 <a href="#">CRPG Forward Plan 2026.pdf</a>	<i>Not included</i>
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