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Due to COVID-19, there is currently no physical public access to meetings, therefore all open business will be streamed live on Council's website.

December 4th, 2020

To Each Member of Council

**NOTICE OF MEETING**

You are requested to attend a Meeting of the

Mid and East Antrim Borough Council

to be held on Monday, 7th December 2020 at 6:30 pm in The Council Chamber, The Braid, 1-29 Bridge Street, Ballymena and Remote Access.

Yours sincerely



Anne Donaghy OBE,  
Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 MINUTES OF PREVIOUS COUNCIL AND COMMITTEE MEETINGS

### 4.1 Minutes of Council Meeting held on 2 November 2020 - Circulated

[Full Council - 02 Nov 20.pdf](#)

*Not included*

### 4.2 Minutes of Policy & Resources Committee held on 9 November 2020 - circulated

[PR November 2020.docx.pdf](#)

*Not included*

### 4.3 Minutes of Direct Services Committee held on 10 November 2020 - Circulated

[DS Committee Minutes 11.20.pdf](#)

*Not included*

### 4.4 Minutes of Borough Growth Committee held on 16 November 2020 - Circulated

[Borough Growth Minutes 16.11.20.pdf](#)

*Not included*

## 5 MINISTERIAL VISITS/DEPARTMENTAL MEETINGS/DEPUTATIONS

### 5.1 Meeting with Junior Minister, Gordon Lyons MLA - Verbal report

### 5.2 Covid Confidence Mark Scheme - Report circulated

[COVID Confidence Mark Scheme .pdf](#)

*Not included*

[Appendix 1 Covid Confidence Pack.pdf](#)

*Not included*

 *Appendix 2 COVID Confidence Mark .pdf*

*Not included*

### **5.3 Meeting with Veterans Commissioner - Verbal report**

## **6 STRATEGIC ISSUES**

### **6.1 Northern Ireland Protocol Implementation - Report circulated**

 *Implementation of the Northern Ireland Protocol - final.pdf*

*Not included*

 *Appendix 1 - Letter from the Minister for the Economy.pdf*

*Not included*

 *Appendix 2 - Letter from The Executive Office.pdf*

*Not included*

 *Appendix 3 - Letter from the Health Minister.pdf*

*Not included*

 *Appendix 4 - Letter from the Chancellor of the Duchy of Lancaster.pdf*

*Not included*

 *Appendix 5 - Draft Council response to the NI Affairs Committee Inquiry.docx.pdf*

*Not included*

### **6.2 Union Connectivity Review - Report circulated**

 *Union Connectivity Review - Final.pdf*

*Not included*

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***Closed Council - In accordance with Council policy, members of the press will not be in attendance for this section of the Meeting.***

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## **7 DECISIONS in CLOSED COUNCIL**

### **7.1 Leisure Centres and Community Centres Re-opening - Report circulated**

 *Re-opening of Leisure Centres and Community Centres - December 2020.pdf*

*Not included*

### **7.2 DAERA Offer of Funding - Report Circulated**

 *DAERA Offer of Funding.pdf*

*Not included*

 *Appendix 1 - Letter of Offer.pdf*

*Not included*

 *Appendix 2 - Memorandum of Understanding.pdf*

*Not included*

### **7.3 Pilot Town Centre Repurposing Capital Grant Scheme - Report circulated**

 *Pilot Town Centre Repurposing Capital Grant Scheme (002).pdf*

*Not included*

## **7.4 Mid and East Antrim Procurement Framework - Report circulated**


 *Procurement Framework for the delivery of Capital Plan update December 2020 - Final.pdf*

*Not included*

## **7.5 Local Development Plan Workshop: Public Consultation Report and Schedule of Proposed Modifications - Report Circulated**

 *LDP report FC - final.pdf*

*Not included*

 *App 1 Schedule of Modifications.pdf*

*Not included*

## **7.6 Digital Transformation Opportunity - Report circulated**

 *Digital Transformation update December 2020 - Final.pdf*

*Not included*

## **7.7 SOLACE Recommendations for Strategic Waste Management - Report Circulated**

 *Strategic Waste Management - Regional Approach.pdf*

*Not included*

 *Appendix 1 - SIB Report - Council Strategic Waste Review.pdf*

*Not included*

## **8 UPDATES in CLOSED COUNCIL**

### **8.1 Recovery Report - Report Circulated**

 *Recovery Update Position - December 2020.pdf*

*Not included*

### **8.2 Northern Ireland 100th Anniversary (NI 100) - Report circulated (07.12.20)**

 *NI 100.pdf*

*Not included*

### **8.3 Update on Rates Process 2021/22 - Verbal report**

### **8.4 Belfast Region City Deal Update - Report circulated**

 *City Deal December 2020.pdf*

*Not included*

## 8.5 Update from Meeting with NI Water - Verbal report

## 8.6 Cyber Security Update - Report circulated

[Cyber Security Update Dec 2020 - Final.pdf](#) *Not included*

[Appendix 1 - Alert Letter to LA's.pdf](#) *Not included*

## 8.7 Decisions made under Delegated Authority: GPL Summary Update 5 November and 1 December 2020 - Circulated

[GPL Summary Note 05.11.2020.pdf](#) *Not included*

[GPL Summary Note 01.12.2020.pdf](#) *Not included*

## 9 LEGAL AND CONFIDENTIAL MATTERS in CLOSED COUNCIL

### 9.1 Shared Environmental Services Governance Review - Report circulated (appendix circulated 07.12.20)

[Shared Environmental Services Review - Final.pdf](#) *Not included*

[Letter.pdf](#) *Not included*

### 9.2 Lands at Lisnafillan - Verbal report

### 9.3 Proposals for The Cliff - Report circulated

[The Cliff \(Larne\) Limited and Trustees of Cliff Association Larne The Cliff Multi Sports Facility Seacourt Larne - December 2020 - Final.pdf](#) *Not included*

## 10 STAFFING in CLOSED COUNCIL

### 10.1 Draft Redundancy Policy and Voluntary Severance Scheme - Report circulated

[Full Council Redundancy Report.pdf](#) *Not included*

[Appendix 1 Redundancy Policy Cost estimate FC Dec.docx.pdf](#) *Not included*

[Appendix 2 Redundancy Policy v1.docx.pdf](#) *Not included*

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*Open Council*

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## 11 FINANCIAL AND ADMINISTRATIVE MATTERS

## 11.1 Approval of Financial Expenditure - Verbal

## 11.2 Covid Related Waste Management Costs - Letters circulated

 *12.11.20 - Denis McMahon, DAERA - Waste Costs.pdf* *Not included*

 *PS Reply to Jacqui Dixon, SOLACE.pdf* *Not included*

## 11.3 Agile Framework for Mid and East Antrim Borough Council - Report circulated

 *Agile Framework December 2020 - final.pdf* *Not included*

 *Appendix 1 - Agile Framework.pdf* *Not included*

## 11.4 NILGA: Local Government Side Meeting of the Partnership Panel and Partnership Panel Meeting Dates - Letter circulated

NILGA: Local Government Side Meeting of the Partnership Panel to be held on Tuesday 15 December 2020 at 11.30am

### Northern Ireland Partnership Panel – Proposed Meeting Schedule 2021/2022

Wednesday 20 January 2021 - Online


Wednesday 21 April 2021 - Venue TBC

Wednesday 20 October 2021 - Venue TBC

Wednesday 19 January 2022 - Venue TBC

 *Partnership Panel.pdf* *Not included*

## 11.5 Workplace Charter on Domestic Violence and White Ribbon Campaign - Report circulated

 *Workplace Charter on Domestic Violence.pdf* *Not included*

 *Appendix 1 White Ribbon Charter.pdf* *Not included*

 *Appendix 2 Trusted Colleague List.pdf* *Not included*

 *Appendix 3 Learning and Development Programme.pdf* *Not included*

## 11.6 Local Government Staff Commission Dissolution - Letter Circulated

 *LGSC Dissolution.pdf* *Not included*

## 11.7 December Schedule of Meetings and Workshops - Circulated

[December 2020 Meeting schedule.pdf](#)

*Not included*

## 11.8 Amended Date for January Full Council Meeting - Verbal report

## 11.9 Sealing

(i) Shanes Castle Estate Company Limited - and - Mid and East Antrim Borough Council Development Agreement re Riverside Path Improvement Scheme at Broughshane

(ii) The Woodland Trust - and - Mid and East Antrim Borough Council Development Agreement re Improvements to the Parking and Paths at Drum Wood Trail, Cargan

(iii) Broughshane and District Community Association Limited - and - Mid and East Antrim Borough Council Indenture re Transfer of lands at Broughshane

## 12 ITEMS FOR DECISION (Cont'd)

### 12.1 Response to NILGA Local Government Reform Consultation - Report Circulated

[NILGA Local Government Reform December 2020 - Final - uploaded.pdf](#)

*Not included*

[Appendix 1- Mid and East Antrim NILGA letter.pdf](#)

*Not included*

[Appendix 2 - NILGA Policy and Learning Networks.pdf](#)

*Not included*

[Appendix 3 - Principles of the Programme for Local Government 2016 - 2021.pdf](#)

*Not included*

[Appendix 4 - New Burdens Doctrine summary.pdf](#)

*Not included*

[Appendix 5 - NILGA LG reform response December 2020.pdf](#)

*Not included*

### 12.2 APSE Service Awards Finalists 2020 - Report Circulated

[APSE Awards - Final.pdf](#)

*Not included*

[Appendix 1 - Full list of Shortlisted Councils.pdf](#)

*Not included*

### 12.3 Irish Language Week 2021 - Report Circulated

[Irish Language Week 2021.pdf](#)

*Not included*

 *Appendix 1 Letter from Conradh na Gaeilge.pdf*

*Not included*

## **12.4 Her Majesty The Queen's Platinum Jubilee in 2022 - Report circulated (03.12.20)**

 *Platinum Jubilee.pdf*

*Not included*

## **12.5 Consultation on Draft Transmission Development 2020-2029 from SONI - Link circulated**

Follow the hyperlink to SONI's consultation on [Transmission Development Plan for Northern Ireland](#)

## **13 UPDATES FOR MEMBERS (Cont'd)**

### **13.1 Ekosgen Report for SOLACE NI and NILGA on EU Successor Funding in Northern Ireland - Executive Summary Circulated**

 *Executive Summary- Ekosgen Report - EU Successor Funding in NI.pdf*

*Not included*

### **13.2 Mid and East Antrim Christmas Toy Appeal 2020 - Report Circulated**

 *Mid and East Antrim Christmas Toy Container 2020.pdf*

*Not included*

 *Appendix 1 - Press Release.pdf*

*Not included*

### **13.3 International Event – Antrim Coast Half Marathon 2021 - Report Circulated**

 *International Event Antrim Coast Half Marathon 2021 - Final.pdf*

*Not included*

### **13.4 Events Activity – Christmas 2020 - Report Circulated**

 *Events Report FC Dec 2020 - Final.pdf*

*Not included*

 *Appendix 1 Covid Confidence Scheme Launch Photocall.pdf*

*Not included*

## **14 MOTIONS**


### **14.1 Notice of Motion proposed by Ald Mrs A Wales MBE, seconded by Cllr W McCaughey**

“That this council set an example of supporting our local entrepreneurs, crafters and artists by stocking and promoting their products within our Tourism Centres and the shops at our tourist attractions.”



## 15 CORRESPONDENCE

### 15.1 Response from the Minister of Health re Movement of Medicines under the Northern Ireland Protocol - Circulated

 *CORR-3190-2020 - A Donaghy.pdf*

*Not included*

### 15.2 Response from the Minister for the Economy re Freeports Potential for Northern Ireland - Circulated

 *letter from Minister Dodds.pdf*

*Not included*

### 15.3 Response from Robin Walker MP Minister of State for Northern Ireland re the Establishment of a Hydrogen Training Academy - Circulated

 *MC\_20\_451 - Anne Donaghy - Hydrogen Training Academy (1).pdf*

*Not included*

### 15.4 Beacon Correspondence re Arc21 Waste Treatment Infrastructure Project - Circulated

 *Beacon email re arc21 Waste Treatment Infrastructure Project.pdf*

*Not included*

### 15.5 Correspondence from STATSports SuperCupNI - Letter circulated

 *SupercupNI.pdf*


*Not included*

## 16 INVITATIONS

### 17 ITEMS/CORRESPONDENCE FOR NOTING - See Appendix

 *Appendix.pdf*

*Not included*

 *Planning 08.10.20.docx.pdf*

*Not included*

 *NILGA Bulletin - November 2020.pdf*

*Not included*

 *NILGA Press Release Recovery and partnership top of the agenda as DAERA Minister attends NILGA Executive.pdf*

*Not included*

 *Housing Council Minutes 8th October 2020.pdf*

*Not included*

 *Members Bulletin - November 2020.pdf*

*Not included*

## 18 TABLED QUESTIONS

### 18.1 Tabled Question in the name of Cllr T Gaston

"To ask the Chief Executive to detail what communication the Council has had with Fibrus Networks LTD since they were awarded the £165m Project Stratum contract to ensure that the broadband black spots identified by the council survey within our area in 2016/2017 are included?"

Response:

Since the award of the Project Stratum contract to Fibrus Networks Ltd, announced on 18 November the Department for Economy(DfE) has held two meetings with Officers from all Councils as follows:

- An initial meeting on 24 November was held to update Councils on the project and to explain about a data refresh exercise that was completed in January 2020 to confirm the final intervention areas of Project Stratum.
- An overview presentation by Fibrus Networks Ltd took place on 2 December in order to provide Councils with an introduction to the Fibrus team who provided an overview of their plans and what they will deliver as part of the contract.

It is the intention that Fibrus will meet with each Council to discuss their specific areas and a further update session will also be organised by NILGA to include Elected Members.

From the revised data published by DfE I am delighted to confirm that a total of 4,694 premises in Mid & East Antrim will benefit from Project Stratum and will be able to access Next Generation Access broadband services capable of delivering in excess of 30 Megabites per second by March 2024. This will bring the Next Generation Access Broadband from 92.2% coverage up to 99.7% coverage in the Borough.

Officers have reviewed the Broadband survey results from 2016 and I can advise that from the 221 responses received by Council the following actions have/will be taken:

- 81 of those premises are in the Project Stratum intervention area and will benefit from the project
- 118 premises are in the 'grey areas' list, where a single provider is able to provide adequate broadband services and therefore do not require Project Stratum intervention. I note that at the time of the survey in 2016, 36 of these premises speeds already recorded Superfast speed - getting above 30Mbs. Officers will follow up on these postcodes in order to determine if a provider has intervened.
- 2 premises are in the 'black areas' list - where more than one provider is able to provide adequate broadband services and therefore do not require Project Stratum intervention. Officers will follow up on these postcodes in order to determine if providers have intervened.
- 1 premises does not appear on any of the lists. Officers are currently engaging

with DfE to query this.

- 19 premises from the survey have been de-scoped from the Project Stratum intervention area due to being the hardest to reach and not feasible through the project. A total of 2,517 premises have been de-scoped across NI with a total of 194 of these in Mid & East Antrim.

DfE continue to engage with Department for Digital Culture, Media and Sport (DCMS) and hope to secure funding through a 'top-up' fund to reach the last 3% of premises in NI that have been de-scoped. Council will continue to remain in close contact with DfE to get regular updates on their progression with DCMS on this matter.

DfE have stated they are aware that broadband infrastructure providers have continued to be active in making improved broadband services available, so records of deployments and planned deployments have been updated, either as a result of commercial viability or government schemes (such as Rural Gigabit Connectivity and the Gigabit Broadband Voucher Scheme).

A website has been launched [www.hyperfastni.com](http://www.hyperfastni.com) where updates will be available. A postcode checker will be available on the website from early 2021.

A full report will be presented to Elected Members in January detailing the full scope of the project and what this means for Mid and East Antrim, the operational aspects, key contacts etc.

The report will also include a full list of the 81 postcodes from the survey included in Project Stratum and an update on the actions Officers are taking with DfE to address connection progression of premises in the grey and black areas and the 1 postcode not appearing on any lists from the 2016 survey.

## **18.2 Tabled Question in the name of Cllr D Donnelly**

"Given that two months have now passed since the special meeting about the council purchasing tickets to DUP MP Ian Paisley's fundraising dinner can the Chief Executive confirm when she will be answering the questions raised by members as she said she would during this meeting?"

Response

At the Special Council meeting on 6 October 2020, the Motion proposed by Ald Ms Mulvenna, seconded by Cllr T O'Lynn was amended to include that all answers to questions posed during the meeting would be provided. The motion was not agreed.

## **18.3 Tabled Question in the name of Ald B Ashe MBE**

"To ask the Chief Executive for an update on the referral of Cllr D Donnelly to the Ombudsman for a breach of the Councillors Code of Conduct."

Response

The Local Government Commissioner for Standards wrote to the Chief Executive on 2 October 2020 confirming that she had decided that the complaint satisfied the criteria for an investigation to commence and that Cllr Donnelly had been informed of this decision. A Senior Investigating Officer was assigned to the case and an update was due to be provided by 27 November. As of today this correspondence has not been received.