

October 10th, 2025

To Each Member of Council

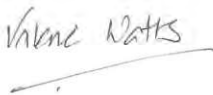
NOTICE OF MEETING

You are requested to attend a Meeting of the

Mid and East Antrim Borough Council

to be held on Monday, 13th October 2025 at 6:30 pm in Council Chamber, The Braid, 1-29
Bridge Street, Ballymena and via remote access.

Yours sincerely



Valerie Watts
Interim Chief Executive, Mid and East Antrim Borough Council

Agenda

1 FORMALITIES AND ANNOUNCEMENTS

1.1 Notice of Meeting

1.2 Apologies

1.3 Declarations of Interest

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

1.4 Minutes of Council Meeting

1.4.1 Council Meeting held on 1 September 2025 - circulated

 09-25 Full Council Mins FINAL.pdf

Page 1

1.5 Mayor's Announcements

2 QUESTIONS

2.1 Members

2.1.1 Tabled Question in the Name of Councillor A Henry

"Who made the decision to, and when was the decision made, to close Portglenone Public Toilets and what account was taken of the impact this decision would have on people with disabilities prior to it being made?"

2.1.2 Tabled Question in the Name of Councillor A Henry

"Please provide a complete breakdown of all monies received as part of the Executive Office's Violence Against Women and Girls Strategy by (i) activity and (ii) group. Please also detail any other costs related to the delivery of projects including council overheads, admin fees etc."

2.2 Public

3 MINUTES OF COMMITTEE MEETINGS

3.1 Planning Committee held on 4 September 2025 - circulated

 09-25 Planning Minutes FINAL.pdf

Page 20

3.2	Corporate Resources, Policy and Governance Committee held on 8 September 2025 - circulated (08.10.25)	
	 <i>09-25 CRPG Draft Mins .pdf</i>	<i>Page 38</i>
3.3	Neighbourhoods and Communities Committee held on 9 September 2025 - circulated (08.10.25)	
	 <i>09-25 NC Mins final draft.pdf</i>	<i>Page 45</i>
3.4	Environment and Economy Committee held on 15 September 2025 - circulated 08.10.25	
	 <i>09-25 E&E Mins Final Draft.pdf</i>	<i>Page 57</i>
3.5	Audit and Scrutiny Committee held on 25 September 2025 - circulated (08.10.25)	
	 <i>09-25 Audit Scrutiny Mins draft.pdf</i>	<i>Page 73</i>
4	POLICY FRAMEWORK AND BUDGET	
5	STRATEGIC ISSUES	
6	ITEMS FOR DECISION - OPEN COUNCIL	
6.1	ICO Consultation Response – Draft Guidance for Data Protection Complaints - circulated	
	 <i>Information Governance ICO Consultation Report.pdf</i>	<i>Page 78</i>
	 <i>CON-093-2526 ICO Consultation Response.pdf</i>	<i>Page 80</i>
6.2	Memorial Sub Committee Action Notes – 07 August 2025 - circulated	
	 <i>DRAFT 07-08-25 - Memorial Sub-Committee Action Notes.pdf</i>	<i>Page 90</i>
7	MOTIONS	
7.1	**WITHDRAWN** (09.10.25) Notice of Motion proposed by Alderman Mrs M Morrow, seconded by Councillor A Barr	
	“That this Council send a letter of support for Marie Curie and Advice NI who are working together to explore options for extending the remit of Bereavement Services	

currently based in the Department for Communities NI, to allow for a sharing of registered deaths across Departments.

We all at some time in our lives have lost a loved one to death. Followed closely by an administration nightmare informing all the relevant parties to wind up their affairs. In NI this can be a long, slow and difficult process.

An equivalent service in GB called Tell Us Once (TWO) is more extensive than that available in NI. Following the notification of death to the Central Register Office, who then informs TWO which government departments need to be notified. After the notification to Government, it is then the responsibility of that government department to update their records. This removes the responsibility off the bereaved family following the death of a loved one.

I would ask for support of this Campaign to improve and simplify assistance to bereaved families in NI with the administration following the death of a loved one at a time of distress and vulnerability and bringing it into line with the GB TWO system.”

8 SEALING

(i) WDR & RT Taggart -and- Mid and East Antrim Borough Council: ICT Services for Broughshane Community Centre T664

Closed Council - In accordance with Council policy, members of the press will not be in attendance for this section of the Meeting.

7 MOTIONS Contd./ - CLOSED

7.2 Notice of Motion proposed by Councillor M Collins, seconded by Alderman B Ashe, MBE - circulated

📎 *Closed NOM proposed by Cllr M Collins, seconded by Ald B Ashe.pdf*

Not included

9 STRATEGIC ISSUES - CLOSED

10 ITEMS FOR DECISION - CLOSED

10.1 Broughshane Community Centre Update (including options for affordable delivery) - circulated

📎 *Broughshane Community Centre.pdf*

Not included

📎 *Appendix 1 Existing Community Centre Use.pdf*

Not included

10.2 Motion Response: Household Recycling Centre Opening Hours - circulated

 *HRC Opening Hours Motion Response.pdf*

Not included

10.3 Property at 12-16 Bridge Street, Ballymena - circulated

 *Property at 12-16 Bridge Street Ballymena.pdf*

Not included

 *Appendix 1 - Plan of 12-16 Bridge Street, Ballymena.pdf*

Not included

 *Appendix 2 - Photo - Former Woolworths Store, Bridge Street, Ballymena.png*

Not included

10.4 Sale of Agricultural Land at Brustin Brae Road, Ballytober Road and Old Glenarm Road, Larne - circulated

 *Sale of Agricultural Lands at Brustin Brae Road, Ballytober Road & Old Glenarm Road, Larne.pdf*

Not included

 *Appendix 1 - Report to Council dated 22 July 2024 seeking approval for sale..pdf*

Not included

 *Appendix 2 - Council approval for sale dated 22 July 2024.pdf*

Not included

10.5 Contract Award – Repairs and Maintenance of Compactors, Roll-on/off Containers and Roller Packer - circulated

 *Contract Award - REPAIRS AND MAINTENANCE OF COMPACTORS ROLL-ON/OFF CONTAINERS AND ROLLER PACKER.pdf*

Not included

10.6 Proposed Purchase of lands at Ballykeel, Ballymena - circulated

 *Proposed purchase of 12 acres at Ballykeel Ballymena.pdf*

Not included

 *Appendix 1 - 12 acres at Ballykeel brochure.pdf*

Not included

10.7 Marketing of land in Ballymena Showgrounds - circulated

 *Marketing of land in Ballymena Showgrounds.pdf*

Not included

 *Appendix 1 Marketing of land in Ballymena Showgrounds - Site location.pdf*

Not included

10.8 Springwell Multi-Storey Car Park Update - circulated (10.10.25)

 *Report - Springwell Street Multistorey Car Park, Ballymena.pdf*

Not included

 *Appendix 1 - Springwell St Multi-Storey Car Park Presentation 22.09.25.pdf*

Not included

 **Appendix 2 - Notes of Springwell Street Carpark Workshop 22.09.25.pdf**

Not included

 **Appendix 3 - MEABC Springwell St car park EA 7 March 2025.pdf**

Not included

Open Council
