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June 2nd, 2021

Notice Of Meeting

You are requested to attend a

Mid and East Antrim Annual General Meeting

to be held on **Monday, 7th June 2021** at **5:00 pm** in **Council Chamber, The Braid, 1-29 Bridge Street, Ballymena.**

Yours sincerely



Anne Donaghy OBE,
Chief Executive, Mid and East Antrim Borough Council

Agenda

1 NOTICE OF MEETING

2 APOLOGIES

3 DECLARATIONS OF INTEREST

Members and Officers were invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

4 OUTGOING MAYOR'S REMARKS

5 OUTGOING DEPUTY MAYOR'S REMARKS

6 NOMINATIONS TO POSITIONS OF RESPONSIBILITY

6.1 Appointment of Mayor and Deputy Mayor

As agreed at the AGM held on 20 May 2019, the office of Mayor for the year 2021/22 will be held by a DUP Member. Cllr G McKeen, DUP Nominating Officer, will be requested to present the nominee.

As agreed at the AGM held on 20 May 2019, the office of Deputy Mayor for the year 2021/22 will be held by a TUV Member. Cllr T Gaston, TUV Nominating Officer, will be requested to present the nominee.

Mayoral chains will be organised by the Chief Executive.

A schedule of Positions of Responsibility, including those for Year 3 is attached.

📎 *Schedule of Positions of Responsibility 2019 -2023.pdf*

Not included

6.2 Appointment of Committee Chairs and Vice Chairs

As agreed at the AGM held on 20 May 2019, each nominating officer will be requested to nominate as follows for the year 2021/22:

Policy & Resources Committee Chair DUP

Borough Growth Committee Chair DUP

Direct Services Committee Chair AP

Planning Committee Chair DUP

Audit & Scrutiny Committee Chair UUP

Policy & Resources Committee Vice Chair DUP

Borough Growth Committee Vice Chair TUV

Direct Services Committee Vice Chair SF

Planning Committee Vice Chair DUP

Audit and Scrutiny Committee Vice Chair TUV

6.3 Other Positions of Responsibility

As agreed at the AGM held on 20 May 2019 Appointments to Other Positions of Responsibility were made on a **four year term** as follows:

Partnership Panel Ald B Ashe MBE

NI Housing Council Ald T Nicholl MBE

RFCA 1 Cllr B Collins

RFCA 2 Ald J Carson

RFCA 3 Cllr K Turner

PCSP 1 Cllr G McKeen

PCSP 2 Ald J Carson

PCSP 3 Cllr A Wilson

PCSP 4 Cllr L Gray

PCSP 5 Cllr T Gaston

PCSP 6 Cllr T Gordon

PCSP 7 Cllr Miss C Johnston

PCSP 8 Cllr J McDermott

PCSP 9 Cllr D Donnelly

PCSP 10 Cllr M Collins

Arc21 - A Cllr D Reid

Arc21 - B Cllr I Friary

Arc21 - C Ald R Cherry MBE

(PCSP places allocated via D'Hondt)

7 APPOINTMENT TO COMMITTEE PLACES

Schedule of Places and Current Committee Membership circulated

📄 *Committee Places to be Appointed June 2021.pdf* **Not included**

📄 *Committee Membership 2020-21.pdf* **Not included**

8 MID AND EAST ANTRIM WORKING GROUPS

Schedule circulated

📄 *MEA Working Groups 2020-21.pdf* **Not included**

9 APPOINTMENT OF REPRESENTATIVES TO VARIOUS OUTSIDE BOARDS/COMMITTEES/PARTNERSHIPS/GROUPS

A schedule appointments for the Council term 2019-2023 is attached.

📄 *Schedule of Appointment of Reps to Various Outside Bodies.pdf* **Not included**

10 COUNCIL CONSTITUTION

This is a live document which is regularly reviewed and updated. The full Constitution can be accessed at:

<http://www.midandeantrim.gov.uk/council/constitution>

📄 *MEABC Constitution.pdf* **Not included**

📄 *Appendix 1 - Council Constitution.pdf* **Not included**

11 STANDING ORDERS

Report and Standing Orders circulated

📄 *Review of Standing Orders June 2021.pdf* **Not included**

📄 *Appendix 1 - Revised Standing Orders.pdf* **Not included**

12 SCHEME OF DELEGATION

Report and Scheme of Delegation circulated

📄 *Annual review of the Mid and East Antrim Council Scheme of Delegation re..pdf* **Not included**

📄 *Scheme of Delegation - Amended May 2021.pdf* **Not included**

13 CONFIRMATION OF COUNCILLORS ACTING UNDER THE CODE OF CONDUCT FOR COUNCILLORS

Report and Code circulated

📄 *NI Local Govt Code of Conduct for Councillors.pdf*

Not included

📄 *Appendix 1 - Code-of-Conduct.pdf*

Not included

14 REGISTRATIONS OF INTEREST REGISTER 2021/2022

Verbal report

15 GUIDANCE FOR CHAIRS AND VICE-CHAIRS

Report circulated

📄 *Guidance for Chairs and Vice Chairs Report.pdf*

Not included