

May 21st, 2025

**Notice Of Meeting**

You are requested to attend a Meeting of the

Mid and East Antrim Audit & Scrutiny Committee

to be held on **Wednesday, 28th May 2025 at 6:30 pm** in **Council Chamber,  
The Braid, 1-29 Bridge Street, Ballymena** and via remote access.

Yours sincerely



Valerie Watts  
Interim Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATION OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 ITEMS FOR CONSIDERATION/DECISION

### 4.1 Evaluating the Impact and Effectiveness of the Audit Committee - circulated

📎 *Evaluating the Impact and Effectiveness of the Audit Committee.pdf* *Not included*

📎 *Appendix 1 - CIPFA Appendix E Self-assessment of good practice - final.pdf* *Not included*

📎 *Appendix 2 - Section 7 - NIAO Council Specific Checklist.pdf* *Not included*

### 4.2 Internal Audit Charter - circulated

📎 *Internal Audit Charter.pdf* *Not included*

### 4.3 Audit & Scrutiny Internal Audit Progress Report - circulated

📎 *Audit and Scrutiny Committee IA Progress Report.pdf* *Not included*

### 4.4 Labour Market Partnership Review (LMP) - circulated

📎 *Labour Market Partnership - Final Draft Report.pdf* *Not included*

## 5 ITEMS FOR RECOMMENDATION TO COUNCIL

## 6 TABLED QUESTIONS

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*Closed Committee - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.*

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## 7 ITEMS FOR CONSIDERATION/DECISION - CLOSED COMMITTEE

### 7.1 National Fraud Initiative 2024/25 Update - circulated

 *National Fraud Initiative 2024 25 Update.pdf* *Not included*

 *Appendix 1 Summation and analysis of the 202425 NFI exercise.pdf* *Not included*

## **7.2 Bad Debt Write Offs - circulated**

 *Bad Debt Write Offs.pdf* *Not included*

 *Appendix 1 - Bad Debt Write offs FY24.25 A&S.pdf* *Not included*

## **7.3 Annual Report on Fraud - to follow**

## **7.4 Procurement – DAC Update - circulated**

 *Procurement DAC Update Audit Scrutiny 280525 .pdf* *Not included*

## **7.5 Annual Governance Statement 2024/25 - to follow**

## **7.6 Annual Chair's Report - circulated**

 *Annual Chairs Report.docx* *Not included*

## **8 ITEMS FOR RECOMMENDATION TO COUNCIL - CLOSED COMMITTEE**

## **9 TABLED QUESTIONS – CLOSED COMMITTEE**

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### *Open Committee*

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## **10 FORWARD PLAN FOR AUDIT & SCRUTINY COMMITTEE - circulated**

 *A&S Forward Plan May 2025.pdf* *Not included*