

Mid and East Antrim Borough Council uses Livescribe Echo Smartpen technology in order to support minute taking of meetings. This meeting will therefore be audio recorded, but following ratification of the minutes, the recording will be destroyed.

Members of the public can attend the Open session of the meeting in person. As COVID-19 measures are currently in place, please notify us in advance if you wish to attend by emailing [committee.admin@midandeastantrim.gov.uk](mailto:committee.admin@midandeastantrim.gov.uk) by 2pm on the day of the meeting as places are limited.

September 16th, 2022

To Each Member of Committee

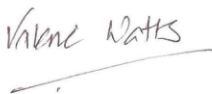
**NOTICE OF MEETING**

You are requested to attend a

Mid and East Antrim Policy and Resources Committee Meeting

to be held on Thursday, 22nd September 2022 at 6:30 pm in Council Chamber, Smiley Buildings, Victoria Road, Larne.

Yours sincerely



Valerie Watts  
Interim Chief Executive, Mid and East Antrim Borough Council

# Agenda

## 1 NOTICE OF MEETING

## 2 APOLOGIES

## 3 DECLARATIONS OF INTEREST

Members and Officers are invited to declare any pecuniary and non-pecuniary interests, including gifts and hospitality, they may have in respect of items on this Agenda.

## 4 ITEMS FOR CONSIDERATION AND DECISION

### 4.1 Review of Policy & Resources Committee Terms of Reference and associated Working Groups - circulated

- ▢ *Terms of Reference.pdf* *Not included*
  
- ▢ *Appendix 1 - Policy and Resources Committee Terms of Reference - September 2022.pdf* *Not included*
  
- ▢ *Appendix 2 - Chamber Design Working Group ToR - September 2022.pdf* *Not included*
  
- ▢ *Appendix 3 - Elected Member Develeopment Charter Steering Group ToR - September 2022.pdf* *Not included*
  
- ▢ *Appendix 4 - Standing Orders Working Group ToR - September 2022.pdf* *Not included*

## 5 UPDATES FOR MEMBERS

### 5.1 Policy Briefing – circulated

- ▢ *Policy Briefing .pdf* *Not included*
  
- ▢ *Appendix 1 - Consultation Summary Report.pdf* *Not included*

### 5.2 Grants Support Scheme 2022/23 - circulated

- ▢ *Grants Support Scheme 2022-23.pdf* *Not included*
  
- ▢ *Appendix 1 - Grant Applications Summary Report - August 2022.pdf* *Not included*

## 6 ITEMS FOR INFORMATION AND NOTING - See Appendix

- ▢ *Appendix.pdf* *Not included*

**Reserved Matters - In accordance with Council policy, representatives of the Press will not be in attendance for this section of the Meeting.**

## **7 ITEMS FOR CONSIDERATION/DECISION (CONT'D)**

### **7.1 Eglinton Yard and Barn Business Case – circulated**

[Eglinton Yard and Barn Business Case.pdf](#)

Not included

[Appendix 1 - Business Case - Eglinton Yard and Barn Business Case final.pdf](#)

Not included

### **7.2 Glenarm Toilet Block Business Case - circulated**

[Glenarm Toilet Block Business Case.pdf](#)

Not included

[Appendix 1 - Glenarm Toilet Block - Business Case Final.pdf](#)

Not included

### **7.3 Yard Lease – Curran Business Park, Larne – circulated**

[Yard Lease - Curran Business Park, Larne.pdf](#)

Not included

[Appendix 1 - Map of Top Yard - Curran Business Park.pdf](#)

Not included

### **7.4 Business case for the refurbishment of Community Centres – circulated (08/09/22)**

[Community Centre Refurbishment Programme Phase 2.pdf](#)

Not included

[Appendix 1 - Community Centre Refurb Bus Case .pdf](#)

Not included

[Appendix 2 - Community Cente Refurb Programme Proposed Spend Phase 2.pdf](#)

Not included

### **7.5 Marketing of Former Dog Pound at Sullatober - circulated**

[Marketing of Former Dog Pound at Sullatober, Carrickfergus.pdf](#)

Not included

[Appendix 1 - Map of Former Dog Pound at Sullatober.pdf](#)

Not included

[Appendix 2 - Reference Photographs.pdf](#)

Not included

### **7.6 Community Centre Services Review – circulated**

[Community Services Review Update.pdf](#)

Not included

<b>7.7 People’s Park Pavilion &amp; Skate Park – circulated</b>	
📄 <i>Peoples Park Skate Provison.pdf</i>	<i>Not included</i>
<b>7.8 Sea Cadets 80th Anniversary Event – circulated</b>	
📄 <i>Sea Cadets 80th Anniversary Event.pdf</i>	<i>Not included</i>
<b>7.9 Call II Grant Support Scheme – circulated</b>	
📄 <i>Call II Grant Support Scheme.pdf</i>	<i>Not included</i>
📄 <i>Appendix 1 - Grants Support Scheme Guidance Notes Call Ildocx.pdf</i>	<i>Not included</i>
<b>8 UPDATES (CONT'D)</b>	
<b>8.1 Cemeteries Update – circulated</b>	
📄 <i>Cemeteries Update.pdf</i>	<i>Not included</i>
<b>8.2 Procurement Update – circulated</b>	
📄 <i>Procurement Update.pdf</i>	<i>Not included</i>
<b>8.3 Communications Activities Update – circulated</b>	
📄 <i>Communications Activity Update.pdf</i>	<i>Not included</i>
📄 <i>Appendix 1 - Shoppportunity Content.pdf</i>	<i>Not included</i>
📄 <i>Appendix 2 - MEAction Content.pdf</i>	<i>Not included</i>
📄 <i>Appendix 3 - Examples of Council presence at major events.pdf</i>	<i>Not included</i>
<b>8.4 Council Events Update Including Halloween – circulated</b>	
📄 <i>Council Events Update including Halloween.pdf</i>	<i>Not included</i>
📄 <i>Appendix 1 - Upcoming Events Calendar.pdf</i>	<i>Not included</i>
<b>8.5 Friends Goodwill Music Festival 2022 Post-Event Update – circulated</b>	
📄 <i>Friends Goodwill Music Festival 2022 Post-Event Update.pdf</i>	<i>Not included</i>

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**OPEN COMMITTEE**