

Scale of charges in relation to events

Capacity	Category	Application Service Fee*		Site Fee		Bond	
		Corporate / Commercial Event	Non-Profit	Corporate / Commercial Event	Non-Profit	Corporate / Commercial Event	Non-Profit*
5,000+	Major Event (tier 1)	£750 + vat	75% Discount (£187.50)	Site Dependent	Free	£1,000	£500
2,000 - 4,999	Large-scale Event (tier 2)	£400 + vat	75% Discount (£100.00)	Site Dependent	Free	£500	£100
500 - 1,999	Medium-scale Event (tier 3)	£200 + vat	75% Discount (£50.00)	Site Dependent	Free	£500	£100
0 - 499	Small-scale Event (tier 4)	£100 + vat	75% Discount (£25.00)	Site Dependent	Free	£500	£75

Where the event being booked is a ticketed concert, additional charges may apply.

* The Mayor's Charity is exempt from this fee