

FOI Reference Number: FOI/165/1819

Date: 06 August 2018

Request:

Dear Sir

Reference: Planning Application LA02/2018/0213/F - 12 Beach Road, Whitehead
[REDACTED] letter dated 21 March 2018
Mid and East Antrim Borough Council letter dated 28 June 2018.

This letter constitutes a request under the Freedom of Information Act.

You state in your letter dated 28 June 2018 that the Council took into account all relevant planning matters including:

- a. Planning policies
- b. The development plan
- c. Relevant material factors; and
- d. Representations submitted from all interested parties

Please provide copies of minutes of meetings when such detailed discussion took place with particular regard to the points raised in [REDACTED] letter dated 21 March.

For the avoidance of doubt please provide minutes of meetings where the following matters of importance were considered, namely:

- The presumption against the grant of planning permission or Conservation Area consent where development proposals would conflict with Clause 7.3 of the Planning Policy Statement 6 dated March 1999.
- Matters associated with the requirement to make application for Conservation Area consent.
- Matters associated with Policy BH12 of the Planning Policy Statement 6 namely the requirement for all criteria to be met as set out in the letter dated 21 March
- Matters associated with the adverse affect on neighbouring properties.

Matters associated with the general Criteria set out in Clause 7.6 of the Planning Policy Statement 6 and referred to in the final paragraph of the letter dated 21 March.

As you state that the issues raised in our correspondence were carefully considered as part of a balanced judgement it is assumed that records of all meetings, discussions etc have been recorded whether in the form of minutes or otherwise. Please therefore provide copies of the same within the timescale laid down by statute.

Response:

RE: Planning Application LA02/2018/0213/F

I am replying to your Freedom of Information request for copies of minutes of meetings etc. in relation to the above planning application for a single storey extension to no. 12 Beach Road, Whitehead.

I can confirm that planning permission was granted under the Councils scheme of delegation on 27 June 2018.

No formal minutes of internal meetings are recorded when determining a planning application. Rather, the consideration is set out in the Case Officer's report and consultation responses. These documents are published on the NI Planning Portal (Public Access). However, for your convenience, please find enclosed a copy of the Case Officer's report and Conservation Section consultation response.

If you are dissatisfied with the handling of part of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Chief Executive at the Braid Ballymena Town Hall, 1-29 Bridge Street, Ballymena, BT43 5EJ.

Please remember to quote the reference number FOI/165/1819 in any future communications.

If you are not content with the outcome of an internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Please be advised that Mid and East Antrim Borough Council may release the response to this information request into the public domain via our website at <https://www.midandeantrim.gov.uk/>.

If we publish our response to your request, your personal data will be removed to protect your privacy.