

FOI Reference Number: FOI/202/1819

Date: 21 August 2018

Request:

Under the Freedom of Information Act legislation, could you please provide me with financial information relating to the following services:

- costs of face to face interpreting services
- costs of telephone interpreting services
- costs of written translation services

I would appreciate it if you could provide us with the above information for the last 2 financial years, the current year and budget for next year?

I would also appreciate if you could please provide me with the following information:

1. The annual cost for each of the services
2. Whether interpreting hourly fee is inclusive of travel or plus costs?
3. How much is the cost per hour?
4. Breakdown of the top 30 most popular languages used over these periods
5. Details of your current provider(s) (company name, date contract was awarded)
6. Spend per language service provider (LSP)
7. When are your current language service contracts with your LSPs due to end?
8. Where do you advertise your face to face interpreting and translation contracts?
9. Name, addresses and contact point(s) for your Procurement Department responsible for awarding Interpreting and Translation contracts.

Response:

Thank you for your information request which Mid and East Antrim Borough Council received on 26 July 2018.

Please find below Mid and East Antrim Borough Council's response to the information you requested in relation to interpretation and translation services.

'We do not currently employ or contract a service provider for these services' and points 8 & 9 below are answered with a standard Procurement response', see below:

8. Where do you advertise your face to face interpreting and translation contracts?

Please send an email containing your companies contact details as well as details of the products you sell to procurement@midandeantrim.gov.uk if you would like to be placed on our supplier list.

Being on the supplier list means that the Council may invite you to quote should a need for your service arise. Unfortunately, the Council cannot guarantee that a need may arise or that you may be selected to quote on every occasion a need does arise.

Please note that for values over £30k public tenders are conducted, we do not make suppliers on our list aware as it is an open process so everyone has to be treated equal.

Although tenders are currently advertised on eSourcing NI (<https://e-sourcingni.bravosolution.co.uk>), going forward tenders may be advertised on eTenders NI (<https://etendersni.gov.uk>), please ensure that you are registered on, are familiar with and monitor both sites as Council may also use this site to invite quotes at a future date.

9. Name, addresses and contact point(s) for your Procurement Department responsible for awarding Interpreting and Translation contracts.

Please contact procurement@midandeantrim.gov.uk

If you are dissatisfied with the handling of part of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Chief Executive at the Braid Ballymena Town Hall, 1-29 Bridge Street, Ballymena, BT43 5EJ.

Please remember to quote the reference number FOI/202/1819 in any future communications.

If you are not content with the outcome of an internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Please be advised that Mid and East Antrim Borough Council may release the response to this information request into the public domain via our website at <https://www.midandeantrim.gov.uk/>.

If we publish our response to your request, your personal data will be removed to protect your privacy.