

FOI Reference Number: FOI/321/1819

Date: 05 November 2018

Request:

1. Has the authority outsourced or proposes to outsource any of its back office functions? i.e. HR, Payroll, Finance, Legal, Customer Services if so, please list which services and to whom they are outsourced or will be outsourced.
2. Has the authority outsourced or is it actively considering outsourcing services that are direct customer facing i.e. front facing services? If so what services are being considered for outsourcing and the expected timeline for this to be realised
3. Further to the above does the authority have control or ownership over any other entities. If so, is the authority required to produce consolidated or Group Accounts? Please list the entities and their function. For example are there any leisure trusts or has the authority passed leisure and tourism services over to externally controlled and managed organisations.
4. Has the Authority established or proposed to establish any Community Interest Companies (CiC's) to undertake some of its services or functions such as housing provision.
5. What is the Authority's procurement policy with regard to systems and services - does the Authority utilise frameworks and procurement vehicles such as the GPS or does it follow EU procurement procedures?
6. Can the authority please detail who are the providers of the following products/ systems
 - a. Payroll
 - b. Personnel
 - c. Debtors
 - d. Creditors
 - e. Payment Services
 - f. Accounting
 - g. Asset Management
 - h. Expenses and Purchasing
7. In respect of the systems listed in response to 5) above what is the cost of these systems such as Implementation (if known) Support, Licences, Updates and Training & Professional Services

1. Implementation year 1 incl Licenses, training and professional services, support
2. Ongoing annual costs, support and recurring fees

8. In respect to the systems listed in response to 5) above when does the current contract fall due for renewal

Response:

Thank you for your information request which Mid and East Antrim Borough Council received on 04 October 2018.

Please find below Mid and East Antrim Borough Council’s response to the information you requested in relation to outsourcing/providers.

Q1 No, the council does not outsource its back office functions, and has no current plans to Outsource any of its back office functions

Q2 No, the council does not outsource its direct customer facing functions and has no current plans to outsource its direct customer facing functions

Q3 No, the council does not control or have ownership over any other entities. It is not required to prepare group accounts. The council is a member along with a number of other NI Councils but does not have a controlling interest in ARC21 a joint committee.

Q4 The Council has not established a CiC company and has not planned to establish any at the moment

Q5 The Council has a Procurement Policy which it adheres to. It adheres to EU thresholds but has access to a number of frameworks.

Q6

<i>a. Payroll</i>	<i>Total</i>
<i>b. Personnel</i>	<i>Hallmark</i>
<i>c. Debtors</i>	<i>Total</i>
<i>d. Creditors</i>	<i>Total</i>
<i>e. Payment Services</i>	<i>Total</i>
<i>f. Accounting</i>	<i>Total</i>
<i>g. Asset Management</i>	<i>currently being procured</i>
<i>h. Expenses and Purchasing</i>	<i>Unit 4</i>

Q7

This information is confidential to each and every provider and has been withheld under Section 43(2) of the FOIA.

Section 43(2) exempts information whose disclosure would, or would be likely to, prejudice the commercial interests of any person (an individual, a company, the public authority itself or any other legal entity).

Q8

In respect to the systems listed in response to 5) above when does the current contract fall due for renewal

<i>a. Payroll</i>	<i>March 19</i>
<i>b. Personnel</i>	<i>March 19</i>
<i>c. Debtors</i>	<i>March 19</i>
<i>d. Creditors</i>	<i>March 19</i>
<i>e. Payment Services</i>	<i>March 19</i>
<i>f. Accounting</i>	<i>March 19</i>
<i>g. Asset Management</i>	<i>currently being procured</i>
<i>h. Expenses and Purchasing</i>	<i>October 19</i>

If you are dissatisfied with the handling of part of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Chief Executive at the Braid Ballymena Town Hall, 1-29 Bridge Street, Ballymena, BT43 5EJ.

Please remember to quote the reference number FOI/321/1819 in any future communications.

If you are not content with the outcome of an internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Please be advised that Mid and East Antrim Borough Council may release the response to this information request into the public domain via our website at <https://www.midandeantrim.gov.uk/>.

If we publish our response to your request, your personal data will be removed to protect your privacy.