

**FOI Reference Number:** FOI/355/1819

**Date:** 12 November 2018

**Request:**

Could I please have a copy of the [REDACTED] report [REDACTED].

**Response:**

Dear [REDACTED]

We refer to your request to [REDACTED] on 29<sup>th</sup> October 2018. Whilst this was not submitted with the intention to be an FOI request, ICO guidance directs that due to the nature of the consideration it has required, this has resulted in it being processed as such.

The report you requested is exempt under Section 41 of the Freedom of Information Act 2000 - 'Information Provided in Confidence', and is therefore withheld. Under Section 41 of the Act, information is exempt information if it was obtained by the public authority from any other person (including another public authority), and the disclosure of the information to the public (otherwise than under this Act) by the public authority holding it would constitute a breach of confidence actionable by that or any other person.

The report you requested is currently forming the basis of an action plan. Once this action plan is completed, the Head of Service who commissioned the report would be willing to provide this to you together with the report, pending the consent of the small group of staff involved.

If you are dissatisfied with the handling of part of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original letter and should be addressed to the Chief Executive at the Braid Ballymena Town Hall, 1-29 Bridge Street, Ballymena, BT43 5EJ.

Please remember to quote the reference number FOI/355/1819 in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Please be advised that Mid and East Antrim Borough Council may release the response to this information request into the public domain via our website at <https://www.midandeantrim.gov.uk/>.

If we publish our response to your request, your personal data will be removed to protect your privacy.