

Form AP1 (a)

APPLICATION TO HOLD A CIVIL MARRIAGE CEREMONY IN APPROVED PREMISES

I, _____ (name in Capitals)

Being the Approval Holder/Responsible Person as named on the Notification of Approval for the following approved premises/location:-

_____ have agreed to the undernamed parties holding their marriage ceremony in the above premises/location on

_____ at _____
Date of Proposed Marriage Time of Marriage

Bride _____ Groom _____

Address _____ Address _____

_____ Postcode _____ _____ Postcode _____

Contact Telephone No _____ Contact Telephone No _____

Signed: _____ Approval Holder/Responsible Person Date: _____

Declaration by Bride and/or Groom

I/We understand that this arrangement cannot be confirmed until this form has been completed by the Registrar. I/We have read and agree to the conditions overleaf and understand this arrangement will be null and void if the legal preliminaries to marriage are not carried out.

_____ and _____

When completed this form should be taken or sent by the Bride or Groom to THE REGISTRAR'S OFFICE, along with the Registrars attendance fee as soon as possible in order that the availability of a Registrar can be confirmed.

If the Registrar is available on the above date and time Form AP1 (b) will be completed and a copy sent to the Approval Holder/Responsible Person and the Parties within 21 days of Form AP1 (a) being submitted to the Registrar.

REGISTRARS AGREEMENT TO ATTEND

Form AP1 (b)

I can confirm that a Registrar will be available to conduct the wedding of

_____ and _____

on _____ at _____
Date of Proposed Marriage Time of Marriage

in _____
Approved Premises

Signed: _____ Date: _____