

TERMS & CONDITIONS OF GRANT

SPECIFIC CONDITIONS

Applications will be accepted for up to two grants per financial year (one for individuals) providing they are distinctive and applied for under a different category.

Successful applicants of the Community Festivals Fund will not be permitted to apply for additional funding under this scheme for that particular project. However, these groups may apply for funding for a different activity that qualifies in one of the listed categories of this scheme.

Groups in receipt of funding from other sections of Council are ineligible to apply for additional funding for that project under this scheme. However, these groups may apply for funding for a different activity that qualifies in one of the listed categories of this scheme.

A community organisation is defined as a group constituted to undertake specific duties and responsibilities as confirmed in their constitution for no private or commercial gain. There are a number of ways in which to constitute a community group and this can include groups that have a memorandum and articles of association as long as any profits are reinvested and not for private gain. This includes faith based groups and single identity organisations undertaking community activities.

GENERAL CONDITIONS OF GRANT

Applications will only be approved for funding if there is evidence that the applicant demonstrates a clearly defined need for the project and for Council funding.

Any assistance offered by Council must only be used for the purpose stated on the application. If not, Council has the right to ask you to repay the grant. You may be asked to repay any grant if there is a failure to deliver the activity for which funds are allocated.

Retrospective activities will not be considered i.e. those activities that have taken place before Council has received or considered the application.

Award of grants will be strictly limited to a maximum of the sum offered by the Council. No supplementary grant will be allowed.

Group applicants must have a bank/building society account and must declare details of their account/s to the Council. Groups will be required to provide evidence of their financial position with their application.

It is the Group's responsibility to ensure that any individuals or organisations it engages prior, during or post project/event activity, are adequately insured. The Group must be completely satisfied that all insurance documents are up to date and adequate liability cover is in place for the duration of the project/event. Evidence of this will be required.

The Council can choose to interview a representative of the group or organisation making the funding application, and we can deal directly with the applicant's parent organisation or governing body (as applicable).

Previous funding does not guarantee further funding.

If the activity involves publicity Council funding should be acknowledged in all publicity material relating to the event through display of the Council logo, which will be forwarded with any relevant letter of offer.

The Council will only accept applications via official application forms/online application process.

CERTIFICATION

Central government financial directions require Mid & East Antrim Borough Council to obtain from award applicants whatever information may be necessary to safeguard Council funds, and to carry out random validation checks. Proper records should, therefore, be maintained and correct details given. Records should be made available to the Council subject to reasonable notice being given.

Any misleading statements (whether deliberate or accidental) given at any stage during the application process will render the application invalid, and you will be liable to return any money already paid out as an award.

All cases of suspected fraud involving Council funds will be reported to the police.

Information on applications is stored on computer and processed in accordance with the Data Protection Act. Government bodies/agencies that disseminate funds share information stored on a computer database to enable them to prevent fraudulent applications and to co-ordinate processing of complementary applications.

Any inappropriate approach, be it direct or indirect by an applicant, its officers, servants, contractors, personal or professional representatives or advisors made to members of the Council, its Committee or officers which, in the view of the Council or their advisors, constitutes an attempt in any way to influence the outcome of an application will, at the absolute discretion of the Council, render the application ineligible for further consideration.

DISCLAIMER

It will be a condition of the application to Mid & East Antrim Borough Council that the applicant has read, understood and accepted the following:

Council's policies on funding are subject to change from time to time, including variations required to comply with government directions on the distribution of Mid & East Antrim Council funds. The Mid & East Antrim Council reserves the right to amend, supplement and/or discontinue at its absolute discretion, for whatever reason, any or all of the policies, criteria and application procedures set out in its publications.

All applications are made entirely at the applicant's sole risk and Council shall not be liable to any applicant or any other party in respect of loss, damage or costs of any nature arising directly or indirectly from:

- the application or the subject matter of the application or any part thereof and/or;
- the rejection for any reason of any application or any matter arising there from and/or;
- any delay in processing any application however arising.

All decisions as to the acceptance or rejection of applications are at Mid & East Antrim Council's sole discretion. Mid & East Antrim Borough Council has used its best endeavours to provide clear and helpful guidance for potential applicants to the fund. Council, its servants and agents shall not, however, at any time in any circumstances be held responsible or liable in relation to any matter

whatsoever or howsoever arising in connection with the development, planning, construction, operation, management and/or administration of individual projects.