



PAVEMENT CAFES ACT (NORTHERN IRELAND) 2014
APPLICATION FOR A PAVEMENT CAFÉ LICENCE

Please complete this form electronically using the PDF Fill and Sign tools or in block capitals and return to contact details at end of form.

Application Type: (tick as appropriate)

Grant of a Pavement Café Licence		Variation of a Pavement Café Licence	
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Applicant Details:

Name			
Address			
Email			
Telephone		DoB	
Position held			

Premises Details:

Type	
Name	
Address	
Telephone	

Operating Details:

Proposed days and hours of operation of the Pavement Cafe

Liquor Licencing Details: <i>(tick as appropriate)</i>								Yes	No
Is alcohol to be consumed in the curtilage of the Pavement Café ?									
Are the premises licensed under the Licensing (NI) Order 1996 ?									
Public House		Off Sales		Restaurant		Hotel		Guest house with restaurant	

Proposal Details:

Total width of footpath

Is the area within 10 metres of a road junction: Yes No

Dimensions of café area

Number of tables & chairs

Type of Barrier to be used

Barrier Height

Site Details: *(see guidance document)*

Provide a proposed Site Plan - depicting street space occupied, size and type of barriers, number and type of tables and chairs, and any other pavement café furniture.

Here enclosed

To follow

Where will the Pavement Café furniture be stored when the premises is closed for business?

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(Tick as appropriate)

I confirm that I wish to apply for a Pavement Café Licence for the development as described within this application.	
I confirm that the information provided in this application is correct.	
I confirm that I have placed the appropriate notice in a prominent place at or near the premises that it can easily be read by the public, and that the notice shall be displayed for 28 days from the date of this application.	

Signature:

Date:

Checklist:

<input type="checkbox"/>	Application form, signed and dated.
<input type="checkbox"/>	Location plan 1:500 such as ACEmap
<input type="checkbox"/>	Site plan showing access points, building lines, boundaries, kerbs, table and chair arrangement, bins, lighting, trees, other items.
<input type="checkbox"/>	Details of the furniture including photographs/manufacturers details.
<input type="checkbox"/>	Public liability insurance
<input type="checkbox"/>	Public Notification Notice

Please return completed applications to licensing@midandeantrim.gov.uk

Or by post to the following address -

Licensing Section, Public Protection Health & Wellbeing Department
Smiley Buildings
Victoria Road
Larne
BT40 1RU

Mid and East Antrim Borough Council is collecting and processing your personal information to fulfil our legal obligations in relation to pavement café licences under the Licensing of Pavement Cafes Act (NI) 2014 . We will keep your information secure, accurate and for no longer than is necessary in accordance with data protection laws.
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Your information may be shared with PSNI, Planning Department and TransportNI for the purpose above.

If you wish to find out more about how we control and process personal data and protect your privacy please see www.midandeantrim.gov.uk/privacy-notice